**Hackney Schools’ Prevent Checklist**

***Name of School:* Click here to enter text. *Type of school:*** Choose an item.

***Date of assessment:*** Click here to enter a date.

‘Specified authorities are expected to assess the risk of children being drawn into terrorism, including support for extremist ideas that are part of terrorist ideology. This should be based on an understanding, shared with partners, of the potential risk in the local area.’

Prevent Duty Guidance 2015

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| **School Profile**  *Complete with a profile of the school, its demographics, its teaching principles or school ethos (how this is evidenced); describe in summary your educational, social or cohesion challenges.*  Click here to enter text. |
| **A profile of School based risks**  *A description of the issues that have arisen in school connected with extremist behaviour or activity.*  *Refer to the nature of incidents and a short profile of the range of outcomes arrived at. Outline a short description of procedures or processes used to discuss, assess or monitor risk. Do not include identifying or personal information which would reveal the identity of staff or pupils involved.*  Click here to enter text. |

# **Prevent Duty Checklist**

| Welfare and Safeguarding | Yes | No | Action taken/already in place to mitigate vulnerability/risk | Proposed Actions | Planned completion date |
| --- | --- | --- | --- | --- | --- |
| Does your safeguarding policy make explicit that the school sees protection from radicalisation and extremist narratives as a safeguarding issue? |  |  |  |  | Click here to enter a date. |
| Are the lead responsibilities for Prevent clearly identified in the safeguarding policy?   * Prevent Safeguarding Lead? |  |  |  |  | Click here to enter a date. |
| * Prevent Governor Lead? |  |  |  |
| * Prevent Curriculum Lead? |  |  |  |
| * Responsibility for checking visitors to the school? |  |  |  |
| * Responsibility for checking premises use by outsiders? |  |  |  |
| * Responsibility for ensuring commissioned services are complying with the Prevent Duty? |  |  |  |
| * Responsibility for record keeping to demonstrate compliance with the Prevent Duty? |  |  |  |
| Have all school staff received training on Prevent? |  |  |  |
| Has the Designated Safeguarding Officer been trained? |  |  |  |  | Click here to enter a date. |
| Have Governors received training on Prevent? |  |  |  |  | Choose an item. |
| Does your new staff induction programme cover Prevent issues? |  |  |  |  | Choose an item. |
| Does your safeguarding policy make explicit how Prevent concerns should be reported within the school? |  |  |  |  | Click here to enter a date. |
| Have you checked that **all** staff know what they should do if they have a Prevent concern and to whom it should be reported to? |  |  |  |  | Click here to enter a date. |
| Is there a clear statement about the range of interventions the school can offer to individuals at risk? |  |  |  |  | Click here to enter a date. |
| Is there a clear understanding of information sharing and when cases should be referred to the Social Inclusion Panel for Channel or other support? |  |  |  |  | Click here to enter a date. |
| Are terrorist related incidents and security risks identified in school trip risk assessments and participants are briefed of any emergency procedures? |  |  |  |  | Click here to enter a date. |

| Curriculum and learning | Yes | No | Evidence | Proposed Actions | Planned completion date |
| --- | --- | --- | --- | --- | --- |
| Do you have a clear statement about how the Prevent agenda is addressed through the curriculum/other activities? |  |  |  |  | Choose an item. |
| Have the Prevent curriculum interventions (including provision for embedding fundamental British Values) been mapped across the age range and subject areas? |  |  |  |  | Click here to enter a date. |
| Has this been adapted to meet the needs of pupils with SEND? |  |  |  |  | Click here to enter a date. |

| ICT and online learning | Yes | No | Evidence | Proposed Actions | Planned completion date |
| --- | --- | --- | --- | --- | --- |
| Has the school ensured its’ internet security systems prevent access to unauthorised or extremist websites? |  |  |  |  | Choose an item. |
| Does the school have oversight of social media accounts set up by official learner groups, charities or societies? |  |  |  |  | Click here to enter a date. |

| Management of Space | Yes | No | Evidence | Proposed Actions | Planned completion date |
| --- | --- | --- | --- | --- | --- |
| Is there a clear vetting policy on the use of school premises and facilities by outside agencies and groups? |  |  | Please also provide the details of outside agencies or groups who use the school premises, including name and contact details. |  | Choose an item. |
| Is there a clear Visitors Policy that ensures visitors are vetted and adhere to the school’s values and promote community cohesion? |  |  |  |  | Click here to enter a date. |
| Are you sure your commissioned services e.g. outside agencies, speakers etc. are aware of and adhering to the Prevent Duty? |  |  |  |  | Click here to enter a date. |
| Could you provide details of any outside agency that has delivered workshops/assemblies in your school related to extremism or British Values and rate them? | Name:  1. Click here to enter text. | | | What was delivered?  Click here to enter text. | Rating: (*5 being excellent)*  Choose an item. |
| Click here to enter text. | | | Click here to enter text. | Choose an item. |
| Click here to enter text. | | | Click here to enter text. | Choose an item. |
| Click here to enter text. | | | Click here to enter text. | Choose an item. |
| Click here to enter text. | | | Click here to enter text. | Choose an item. |

This is designed to be a live document that you can continue to update. **I would be grateful if you could complete this and return it to** [**madeleine.weeks@hackney.gov.uk**](mailto:madeleine.weeks@hackney.gov.uk) **as soon as possible.** This will enable me to assess where I can best support your educational setting. If you would like to discuss this checklist in more detail, please contact me to arrange a meeting.

**Madeleine Weeks**

**Prevent (Counter Extremism) Education Officer**

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