

The individual signing the mandate in section 6 must initial all corrections.

[illegible]

Please insert the full name of the University/College/School

[illegible][illegible][illegible][illegible]

NWB200609 (03/02/2020)
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It was resolved that:

- The **signing rules** in the current mandate, for the account(s) detailed in section 2, be replaced in accordance with the new rules set out in section 4 of this document; and/or
- The **authorised signatories** in the current mandate, for the account(s) detailed in section 2, be changed in accordance with section 5 of this document
- And the current mandate will continue as amended

If the signing rules in the current mandate for the accounts detailed in section 2 are not to be replaced, please leave this section blank.

In relation to the matters set out in the current Mandate and the accounts detailed in section 2, the Bank may act on the instructions of:

One authorised signatory ☐

for unlimited amounts ☐

OR:

for amounts up to and including

£

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 .

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If unlimited is selected, do not add a value in the box below

Two authorised signatories ☐

for unlimited amounts ☐

OR

for amounts up to and including

£

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If unlimited is selected, do not add a value in the box below

If unlimited is not selected, an additional Signing Rule must be added below to specify who may give instruction for unlimited amounts.

Only complete the box below if **additional** or **different** Signing Rules are required.

Signing Rules can use the designation given to an Authorised Signatory in the current Mandate and/or section 5 of this Form. This designation could be their official position (e.g. director) or by category (e.g. “Category A” or “Category B”).

Example 1

Any three Authorised Signatories if the amount exceeds £xxxxx

Example 2

Example 2

Any two Authorised Signatories, one of whom must be a director if the amount exceeds £xxxxxx

Example 3

Any one Authorised Signatory for amounts up to and including £xxxxxx

One Authorised Signatory from “Category A” and one Authorised Signatory from “Category B” for unlimited amounts

Do not identify individuals here by name as these details are collected in the current Mandate and/or section 5 of this Form.

5. Add or Remove an authorised Signatory for the accounts detailed in section 2.

If the authorised signatories in the current mandate are not to be changed, please leave this section blank.

Please choose the addition or removal of an authorised signatory by putting a cross in the relevant box below.

Please cross through any unused boxes in this section and on any additional sheets.

If more than 6 authorised signatories are to be changed, please photocopy this page, complete and attach to this form.

If the designations are specified in the current mandate or section 4, please also include the designation in the official position and/or signing group fields below (e.g. director and A).

How we will use your information

Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process. When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products). For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice at natwest.com/privacy.

Who we are

The organisation responsible for processing your personal and financial information is National Westminster Bank Plc, a member of The Royal Bank of Scotland Group (“RBS”).

How we will use and share your information

(a) Credit reference and fraud prevention agencies

We may request information about you/your business and the proprietors of that business from credit reference agencies to help verify your identity, and to check your credit status to help assess what product you are most suitable for and/or your ability to repay any credit. Those agencies may keep a record of our request(s) and this may affect your ability to obtain credit elsewhere. While you have a relationship with us, we will continue to share information with credit reference agencies about how you manage your account including your account balance, the regularity of payments being made, credit limits and any arrears or default in making payments. This information will be made available to other organisations. When assessing this application, we may consider any financial connections you have with third parties (for example from any joint accounts or joint mortgage you hold/have held). If this is a joint application then a new financial connection may be created. Any financial connection will remain on your record until you request the third party's information to be removed from your record by filing a “notice of disassociation” with the credit reference agencies.

Further information about credit reference agencies, how they use personal information, and financial connections and how they may be ended, can be obtained from the credit reference agencies. The main agencies we use are Experian (www.experian.co.uk/crain), Equifax (www.equifax.co.uk/crain) and Callcredit (www.callcredit.co.uk/crain), CIFAS (www.cifas.org.uk/privacy-notice) and Hunter (www.nhunter.co.uk/privacypolicy). We may use other agencies from time to time. For more information on how we use and share information and the agencies we use, please see Section 11 of our main privacy notice (Credit reference and fraud prevention agencies).

Application decisions may be taken based on solely automated checks of information from credit reference agencies and internal RBS records. You have rights in relation to automated decision making. If you want to know more please see our full privacy notice at natwest.com/privacy or contact us at 03457 24 24 24 Overseas number - +44 131 549 8888 Minicom - 0800 404 6160. In order to prevent and detect fraud and/or money laundering, the information provided in this application may be checked with fraud prevention agencies. If fraud is identified or suspected details may be recorded with these agencies to prevent fraud and money laundering.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, you could be refused services, finance or employment.

When credit reference and fraud prevention agencies process your information, they do so on the basis that they have a legitimate interest in preventing fraud and money laundering, to verify your identity, to protect their business and to comply with laws that apply to them.

(b) With other RBS companies

We and other RBS companies worldwide will use the information you supply in this application (and any information we or other RBS companies may already hold about you) in connection with processing your application and assess your suitability for our products.

If your application is declined we will normally keep your information for up to 5 years, but we may keep it for longer if required by us or other RBS companies in order to comply with legal and regulatory requirements.

We and other RBS companies may use your information in order to improve the relevance of our products and marketing.

(c) With other third parties

The information provided in this application may be used for compliance with legal and regulatory screening requirements, including confirming your eligibility to hold a UK bank account and sanctions screening.

We may be required to disclose certain information to regulators, government bodies and similar organisations around the world, including the name, address, tax number, account number(s), total gross amount of interest paid or credited to the account and the balance or value of the account(s) of our customers to HM Revenue and Customs (“**HMRC**”).

HMRC may exchange this information with other countries’ tax authorities.

Communications about your account

Notwithstanding your marketing choices below, we will contact you with information relevant to the operation and maintenance of your account by a variety of means including online banking, mobile banking, email, text message, post and/or telephone.

Marketing information

RBS would like to keep you informed by letter, phone, email and text message about products, services and offers that we believe may be of interest to you. If you do not wish us to contact you for these purposes, please place a cross in the box.

RBS will not share your information with third parties for their own marketing purposes.

Confirming your agreement

By continuing with this application, you confirm you have read and understood how we may use your information in the ways described above and are happy to proceed.

You are also confirming that:

1. you are holding authorisation from the individuals being added to this mandate to agree to the searches against them as individuals and use of the information indicated in this agreement;
2. you will promptly notify them of any changes we notify to you about the use of information provided in this form or obtained as a result of the credit searches;
3. you have notified the individuals being added to this mandate that if they would like a copy of the information we hold on them or have any questions about how we use that information they should write to the bank at the address shown in our full Privacy Notice; and
4. you have retained a copy of this form and have provided the individuals being added to this mandate with a copy of this form including our Privacy Notice.

Signing group field required if signing group specified in section 4 (e.g. A, B, C etc)

	Authorised Signatory (please print full name)	Date of Birth (DD/MM/YYYY)	Official Position	Specimen Signature <i>(this is only required if an authorised signatory is to be added – please sign within the box)</i>	Signing Group Code
Add <input type="checkbox"/> Remove <input type="checkbox"/>					
Add <input type="checkbox"/> Remove <input type="checkbox"/>					
Add <input type="checkbox"/> Remove <input type="checkbox"/>					
Add <input type="checkbox"/> Remove <input type="checkbox"/>					
Add <input type="checkbox"/> Remove <input type="checkbox"/>					
Add <input type="checkbox"/> Remove <input type="checkbox"/>					

6. Certificate

We certify that:

The Resolution set out in section 3 was passed at a meeting at which a quorum was present.

In respect of this mandate and any additional authorised signatories page:

- All the signatures are genuine
- The information given is correct
- I have initialled all corrections

To verify any information on this mandate the Bank may call me on:

← Please insert a contact telephone number

The Bank may assume that the person who confirms their identity, and correctly answers the Bank’s security questions is me.

Signature of Chairperson/School governor

Print first name

Print surname

Date of birth (DD/MM/YYYY)

Official position

Date (DD/MM/YYYY)

Print first name

Print surname

Date of birth (DD/MM/YYYY)

Official position

Date (DD/MM/YYYY)

Signature of Secretary