

Early Years setting requests parent consent (Toolkit doc. 4) at the point of admission from all Hackney resident children to share relevant information with the local health visiting team prior to organising the 27 Month Integrated Review

Monthly communication between Link Health Professional (HUH) and EY setting ensures that all Hackney resident children due integrated reviews are identified in advance N.B. Complete Toolkit doc. 14 and send via ANYCOMMS

**Early years setting** gather's evidence through ongoing observations and conversations with parents/other professionals if applicable e.g. area SENCO, SLT. and prepares the My Portrait (Toolkit doc.10) draft following the guidance.

Setting Link Health Professional gather's evidence from RIO database, child/family records, other agencies (child/family access) and GP as appropriate. Link Health Professional provides the setting with the appropriate ASQ.

EY setting gives relevant ASQ-3 to parent(s)/carer(s) 14 days prior to the review date.  
ASQ to be returned to the EY setting 2 days prior to the review date.

**On the day of the review:** Link Health Professional and key person and/or Healthy Child Lead meet briefly before the parent arrives to plan how to approach the review taking into account any concerns /missing questions/info. gathered etc. Key person sets up the room ensuring that they have adhered to the jointly agreed risk assessment.

### 27 Month Integrated Review meeting attended by:

- The child parent(s)/carer(s)
- A parent or the child's legal guardian
- Link Health Professional (HUH)
- The child's Key Person or the Healthy Child Lead Practitioner (EY setting)

### Parent(s) and practitioners work together to:

- Discuss the child's strengths and needs relating to learning, behaviour and development at home and setting. N.B. Make reference to, and validate ASQ-3 responses and the My Portrait at Two. Complete the ELIM assessment while observing the child's interactions.
- Discuss the child's strengths and needs
- Link Health Professional scores the ASQ-3
- Early Years Practitioner completes The My Portrait at Two (including page 2)

### Agree and record on the My Portrait and Red Book

- The child's current strengths and difficulties
- Level of intervention required
- Support already in place, if applicable
- What actions/referrals are needed and who will action
- A date to review key actions and progress

### Do you have any concerns?

(consider ASQ scores, the ELIM outcome, parent and practitioner views)

Yes

No

- All parties to agree and clearly document the next steps they will take to support the child's learning and healthy development (home and setting)
- EY setting will continue to support and assess the child's progress in partnership with parents and other professionals where required

EY setting ensures that the My Portrait at Two is fully completed and provides a copy to parents (by adding to their red book).  
Outcomes of the review are stored on RIO (Link Health professional) and in the child's file (EY setting)

Parents complete the feedback survey

All agencies monitor and review actions as agreed, to support early intervention and prevention