



Hackney Schools Cleaning Framework



Schools Cleaning Framework

- Framework structure - 1 supplier or more
- Duration - up to 4 years (2 years 1 + 1)
- Prices - LWW annual uplift, non prices labour fixed for 2 years, years 3 & 4 CPI
- Clear KPIs & Penalty for non performance

Framework Benefits

- Compliant procurement process
- Economies of scale from being in a framework
- Clear Framework terms and conditions
- Contract management support



Tender Timetable

1	Tender open (Request to Participate)	10th December - 22nd December 2025
2	Evaluation	5th - 9th January 2026
3	Tender open (shortlisted suppliers) Including site visits	12th January - 11th February
4	Evaluation	12th - 23rd February
5	Evaluation Meeting	24th February 2026
6	Interviews	26th February 2026
7	Contract award	28 April 2026
8	Contract start	1st August 2026



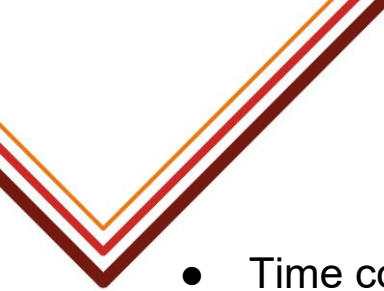
Tender Stages

- Stage 1 - Request to Participate
 - Assessing suppliers are sufficiently experienced
- Stage 2 - Shortlisted Suppliers
 - Invitation to Tender
 - Evaluation Based on
 - Quality - 65%, incl social value & interviews
 - Price - 35%
- Stage 3
 - Interview top 2/3 suppliers



Ways to be Involved

- Feedback
 - Current provision & future provision
 - Specification
 - KPIs
- Evaluators - assessing tender submissions
 - Through the tender or at one of the 3 stages (Request to Participate, Invitation to Tender or Interviews)



Project Evaluators

- Time commitment for Evaluation of Tenders
- Complete a Declaration of Interest
- Tenderers and contents of their bid must be kept confidential
- Attend Evaluation Briefing (30 minutes)
- Attend Evaluation Meetings*
 - Shortlisting
 - Tender Evaluation
 - Bidder Interviews

**Time commitment will depend on the number of bids received.*



Sustainability & Social Value

- Procuring Green
 - Reducing CO2 emissions
 - Minimising use of plastic
 - Green cleaning products
 - Encouraging use of public transport for staff
- Pricing for a Better Society
 - Employment & Skills Plan
 - Supported Internships & Work Placements
- Procuring Fair Delivery
 - London Living Wage
 - Modern Slavery checks



Contact Details

Ashaki Bailey Procurement Senior Category Manager
ashaki.bailey@hackney.gov.uk