

HACKNEY EDUCATION

Traded Services for Schools

Price List 2022/23

Working for every child

 Hackney

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Price List 2022/23

The list below is not exhaustive and the full range of our services can be found on our services for schools website.



hackneyservicesforschools.co.uk

BUSINESS SERVICES

Human Resources

Access the support you need to resolve issues, develop robust procedures and facilitate efficiencies. Our range of HR support services are priced competitively and have no hidden charges. They are available to help your school save time, stay compliant and develop outstanding HR practice.

Product Code	Service	Price
05/HR/001	HR Service Package Primary Schools 1–1.5 form entry – 10 days	POA
05/HR/002	HR Service Package Primary Schools 2–3 form entry – 14 days	POA
05/HR/007	HR Service Package Secondary School up to 800 pupils – 16 days	POA
05/HR/008	HR Service Package Secondary School (800+ pupils) – 19 days	POA
05/HR/037	Bespoke HR Training	POA
05/HR/038	HR Mediation Support	POA

School Finance

It's never been more important to get a grip on school finances. Our experienced school finance and bursarial experts can help you to minimise your risks, introduce robust monitoring, comply with legislation, forecast budgets and manage variations and contracts. Get real time practical support to meet all your financial deadlines and statutory requirements, including interim support in the event of your Bursar's absence.

Product Code	Service	Price
03/FIN/001	School Finance Support Level 1 – (3 day per year)	£3,095
03/FIN/017	School Finance Support Level 2 – (6 days per year)	£4,510
03/FIN/002	School Finance Support Level 3 – (16 days per year)	£7,445
03/FIN/005	Bursar Service – 1 day per month over 10 months	£5,640
03/FIN/006	Bursar Service – 2 days per month over 10 months	£11,150
03/FIN/007	Bursar Service – 3 days per month over 10 months	£16,555
03/FIN/008	Bursar Service – 4 days per month over 10 months	£21,915

IT SIMS Support

Your management information system (MIS) is central to the effective running of your school. Our selection of SIMS support services ensure that your staff stay updated and fully operational, helping you make critical decisions that can lead to school improvement.

Product Code	Service	Price
01/ICT/020	SIMS Support Package (Primary and Special Schools)	POA
01/ICT/022	SIMS Support Package (Secondary Schools)	POA
01/ICT/026	SIMS Dinner Money	POA
01/ICT/027	SIMS Reports	POA
01/ICT/030	SIMS FMS Bacs Remittances and Maintenance	POA
01/ICT/066	SIMS & FMS Server Migrations	POA

Payroll

Paying staff the right amount at the right time is critical to the smooth running of your school. For that to happen there needs to be solid systems and efficient processes in place. We are experts at navigating the complexities of payroll and the different terms and conditions of your teaching and support staff.

Product Code	Service	Price
06/PAY/001	Payroll Processing (per payslip)	£4.60 per payslip
06/PAY/003	Teachers Pension Administration Primary 1–1.5 Form Entry	£515
06/PAY/004	Teachers Pension Administration Primary 2+ Form Entry	£615
06/PAY/005	Teachers Pension Administration (secondary)	£715

Procurement

The School Financial Value Statement (SFVS) requires schools to regularly benchmark their expenditure against similar schools and investigate where spend appears to be high. Maximise your budget and neutralise the risk of any legal challenges, financial penalties or damage to your school's reputation.

Product Code	Service	Price
03/FIN/009	Basic Procurement Package	£820

ADDITIONAL BUSINESS SERVICES

IT Technical Services

With the increasing sophistication of information technology, and financial pressures, it is vital for schools to have an IT partner they can trust. Our highly qualified and experienced team are focused on providing services that are not only fit for purpose, but innovative, high-quality and value for money. We offer a wide range of services including technical and security support, project management, purchasing and training. We also offer ongoing strategic advice and guidance to ensure that you get the most out of your existing and future IT investments.

Sickness Insurance Scheme

Hackney has partnered with Education Mutual who are schools-led and run solely for the benefit of members, with contributions used to settle claims and support people in their time of need.

By joining Education Mutual you will have the flexibility to design your own staff absence cover to your exact school needs. This can include existing and ongoing absences, planned surgeries all supported by their fast-track health cover services.

GDPR Support

It's vital that all sensitive data is protected and handled in line with the current legislation. We have partnered with Shard Business Services, who have a team of Data Protection Officers who will supply you with the expertise, tools and advice to be fully compliant with the latest GDPR regulations, easing the burden and protecting the school.

Disclosure Barring Service (DBS)

As a registered Umbrella Body for the Disclosure and Barring Service (DBS) we can process DBS checks on behalf of your business or organisation.

Our aim is to make things as easy as possible for you through our efficient and simple to use online service which eliminates all unwieldy paper to ensure a faster, safer process that will save you time and money. Standard checks are £18 and enhanced checks are £38, plus an administration fee of only £10 for schools.

Marketing and Communications

We have extensive experience in raising the profile of schools through creative and bespoke work and collaborative campaigns. Specifically, we can help with new prospectuses, signage, photography and marketing / social media. We can help transform and sustain your school's brand, align communications and promote your successes.

Hackney eSchools

Hackney eSchools combines a user-friendly school website, that is beautifully designed to match your school's branding and ethos together with a host of communication and learning tools. This minimises the need for multiple online services, saving you huge amounts of time and money on a day-to-day basis. Hackney eSchools can design a website built specifically for schools providing individual designs that match your school's ethos. Websites start from £900.

Tomlinson Centre

A venue close to central London, with excellent transport links, and state of the art facilities at a fraction of the cost you would pay elsewhere. Sounds too good to be true? Welcome to the Tomlinson Centre where you will find cutting edge technology in a light and spacious centre. Perfect for any work event, broadcast or private function. Come and see what the fuss is all about. Room hire starts from £120 for a half day.

PUPIL SUPPORT SERVICES

Attendance Service

We will work with you to identify the root causes of absence and support children back into school using our extensive experience in delivering strategic advice, pastoral support, casework and planning. As well as visiting schools, we work directly with individual pupils and parents to achieve regular school attendance.

Product Code	Service	Price
14/ATT/010	Attendance Light Service Package (1 termly visit, 2 termly online consultations, telephone support)	£2,075
14/ATT/011	Attendance Standard Service Package (includes allocated officer, school visits, advice & support etc)	£6,650
14/ATT/012	Attendance Advanced Service Package (includes allocated officer, school visits, support with complex case work etc)	£13,175
14/ATT/013	Attendance Service Add-ons for Light Service Package	£1,025

Educational Psychology

We believe in collaborative problem solving and solution-focused consultation, which leads to shared understanding and better outcomes for children and young people. Our Educational Psychologists are registered with the Health and Care Professions Council (HCPC). They have a thorough understanding of child development, learning and educational settings.

Product Code	Service	Price
19/EPS/012	Educational Psychology Bespoke support day rate up to 6 days	£610 per day
19/EPS/013	Educational Psychology Bespoke support day rate 7–14 days	£585 per day
19/EPS/014	Educational Psychology Bespoke support day rate 15+ days	£560 per day

Inclusion and Specialist Support

Develop your school's capacity to meet pupils' needs through bespoke advice, support, training, modelling of programmes of learning and direct teaching. We will support you to include students with SEND into mainstream schools and academies successfully, enabling them to improve and optimise their achievements in the whole school environment.

Product Code	Service	Price
20/INC/019	Specialist Teaching Bespoke Support – 1–6 days	£570 per day
20/INC/020	Specialist Teaching Bespoke Support – 7–14 days	£550 per day
20/INC/021	Specialist Teaching Bespoke Support – 15+ days	£535 per day
20/INC/022	Dyslexia/Specific Learning Difficulties 1 Day Assessments	£570

ADDITIONAL PUPIL SUPPORT SERVICES

School Transport

Purpose-built, safety checked and fully insured, our vehicles are driven by DBS-checked, trained and qualified drivers. Available at competitive rates, we can meet all your needs, from school trips to conveying children with special needs. Our reputation for safety and reliability is based on many years' experience of operating in London. All travel arrangements are customised to your requirements.

Speech and Language

Our Speech and Language Therapy Service has a reputation for providing high quality, innovative and flexible services. Our qualified and registered Speech and Language Therapists are skilled in identifying and supporting children and young people with speech, language and communication needs. We have a range of whole-school and class approaches that support the development of all students' skills.

Kench Hill

Kench Hill is Hackney Education's residential environmental and outdoor education facility. It is housed in an elegant and inviting Georgian mansion set in beautiful gardens in rural Kent. It is close to visitor attractions, such as Camber Sands and Bodiam Castle. It holds the Learning Outside the Classroom (LOtC) Quality Badge and has been the base for Hackney's school journeys for over 35 years.

Children's Occupational Health Services

Occupational health services support children aged 0–18 who have difficulties with everyday tasks due to a disability, developmental delay or co-ordination difficulty.

We offer advice and/or treatment working on developing children's ability to participate in everyday tasks such as washing, dressing, play, community access and meal preparation.

Children and Young People Clinical Service

Fostering Changes and Nurturing Attachments is a weekly, 12-session programme designed specifically for foster carers who are looking after children who have attachment difficulties, emotional and behavioural difficulties and/or who have experienced trauma and abuse.

SCHOOL IMPROVEMENT SERVICES

Primary and Secondary Support

With a strong track record of success, our work in transforming education has gained national recognition. We offer experienced Leadership and Management Advisers at primary and secondary levels, all of whom have either worked as Headteachers or senior leaders in good or outstanding schools. They can deliver first class advice, support, training and evidence-informed challenge.

Product Code	Service	Price
10/LAM/001	Leadership and Management Bespoke Support	£718 per day
10/LAM/009	Headteacher Performance Management	£590
10/LAM/012	One Day review	From £718
10/LAM/016	Cultural Competence Training	From £915
10/LAM/024	Whole School Curriculum Review (Primary Schools)	From £1,800
10/LAM/025	Individual Leadership Coaching Support	£618
10/LAM/027	SEF Surgery	£1,080
11/TAL/032	School Improvement Partner Programme	£3,240
11/TAL/017	Whole School Audits	£570
11/TAL/018	Primary Teaching & Learning Support	£570 per day
11/TAL/019	Secondary Teaching & Learning Support	£570 per day
11/TAL/025	Subject Deep Dives	£850

Reading Programmes

Hackney Education has developed an award-winning portfolio of outstanding Reading Programmes both internationally acclaimed and proven to deliver success at all key stages. Our flagship programme Destination Reader is now used daily in over 300 schools, and our programmes are used as far afield as Denmark and China. Empower your children to read with greater understanding, independence and enjoyment.

Product Code	Service	Price
11/TAL/016	Destination Reader (per school)	£2,665
11/TAL/047	Destination Reader Annual Subscription per School	£600
11/TAL/030	Year 1 Daily Supported Reading Programme	£2,665
11/TAL/034	Daily Supported Reading Subscription	£600
11/TAL/050	Refresher Training for Daily Supporting Reading	£500
11/TAL/039	Reading Moderation for KS1 & KS2	£450
11/TAL/015	The LIT Programme	£2,500
11/TAL/061	The LIT Programme Annual Subscription	£500
11/TAL/012	The LIT programme New Staff Training	£225
11/TAL/063	The LIT Programme Refresher Training	£750

Post-16

We offer a range of Post-16 services customised to meet school sixth forms and colleges' needs. Our services are designed to improve teaching and learning in academic and vocational subjects and improve the quality of leadership and management.

Product Code	Service	Price
24/CPD/015	Post-16 Support Package	£9,685
24/CPD/018	Post-16 Network Meetings Package	£3,375
24/CPD/019	AS/A Level Revision Classes	From £25 per place
24/CPD/020	Post-16 Moderation	£135 per unit
11/TAL/060	Post-16 Teaching & Learning Support	£570 per day
10/LAM/019	Sixth Form Leadership and Management Support	£718 per day

Governance Services

Governance is becoming more complex, requiring greater accountability of educational, operational and financial performance and management of key risks. With extensive experience of school leadership and governance, our team can offer reliable and trusted guidance and support.

Product Code	Service	Price
04/GOV/001	Governance Helpline (to be purchased alongside the clerking package)	£1,045
04/GOV/009	Additional Clerking Sessions	£470 per meeting
04/GOV/026	Governor Bespoke Support	£718 per day
04/GOV/027	Governance Support and Clerking Package 1–5 meetings	£420 per meeting
04/GOV/028	Governance Support and Clerking Package 6–12 meetings	£400 per meeting
04/GOV/029	Governance Support and Clerking Package 13+ meetings	£380 per meeting

Music Services

Our Music Service is responsive and flexible, with talented teachers, and partnerships with world-class national, regional and local ensembles, organisations and groups. We offer advice on curriculum, support in monitoring progress in music for all and opportunities to nurture and develop young musical talent through frequent major performances in public venues. All our music tutors are DBS checked and quality assured.

Product Code	Service	Price
18/MUS/018	Music Festivals	From £55
18/MUS/024	West African Drumming & Dance Residency	£2,600
18/MUS/027	Performers in Schools (Primary and Secondary schools)	From £100
18/MUS/012	In-School Ensemble Provision	From £43 per hr

Early Years Support

Our intensive in-school support and bespoke training helps leaders to implement the principles of good practice in the management of staff, undertake effective data analysis, establish effective EYFS evaluation processes and deliver successful action plans.

Product Code	Service	Price
27/EYS/009	Early Years Consultancy	From £485 per day

Hackney Forest School

Early years settings and primary schools can take part in engaging sessions in our beautiful landscaped garden near the canal on Hackney Marshes. Those taking part in Forest School will have experiences like never before, in an exciting and unfamiliar natural setting – a precious asset in urban London.

Product Code	Service	Price
29/FOR/001	Hackney Forest School Six Week Sessions	£630
29/FOR/003	Hackney Forest School Taster Days	£103
29/FOR/004	Hackney Forest School Consultancy	From £465

ADDITIONAL SCHOOL IMPROVEMENT SERVICES

Primary and Secondary Careers and Employability

The government has made delivery of a holistic career programme statutory in secondary schools and colleges. Careers education is not currently statutory in primary schools but numerous research projects have identified the need to start early to avoid stereotypes becoming entrenched.

Schools and colleges are well supported to deliver their careers programmes by The Careers Collaborative. They can find out about the best free opportunities for their pupils, take advantage of offers from our partners, share good practice and keep up to date on statutory requirements.

Publications and Resources

We have a wide range of specialist publications and resources to complement and enhance approaches to teaching, learning and pastoral support. They range from guidance and advice for Learning Mentors and line managers in order to develop effective and consistent working practice in schools to a full programme aimed at developing and implementing strategies to improve the quality of teaching and learning in the classroom.

We also offer a series of Religious Education Teaching and Learning Webinar Resources for schools, allowing flexibility about how and when they are used – for whole staff training all year round, or shared with individual staff and new teachers joining the school. Subjects include Introducing Buddhism and Hinduism and What is Alevism and Why Should We Teach It?

PROFESSIONAL TRAINING

CPD

Our professional development programmes draw on best practice from both local and national initiatives and are delivered centrally by our School Improvement Team and external providers.

We use our outstanding record of achievement in Hackney and beyond to support the growth of schools, teachers and leaders.

Please check our website to see the most up-to-date list of our wide variety of courses:



hackneyeducationtraining.co.uk

ECT (Early Career Teachers) Support

Registering early career teachers (ECTs) with an Appropriate Body service is not only a statutory requirement, but essential to ensure they can access the support they need for a successful start to their career.

Let our experienced and dedicated staff support your ECTs and their mentors at this important time, including through high quality advice and guidance, assessment monitoring and additional CPD sessions.

Product Code	Service	Price
23/NQT/010	ECT 1st Year Full Induction Programme	£250
23/NQT/011	ECT 2nd Year Full Induction Programme	£250
23/NQT/012	ECT 1st Year Core Induction Programme	£350
23/NQT/013	ECT 2nd Year Core Induction Programme	£300
23/NQT/014	ECT 1st Year School Based Programme	£400
23/NQT/015	ECT 2nd Year School Based Programme	£300

HOW TO ORDER



You'll find information about all of our products and services here:
hackneyservicesforschools.co.uk

Orders for our services can be placed in 3 ways:

1. Online using our services for schools website
2. Send an email to **s4s@hackney.gov.uk** stating the name of the service, product code, quantity and price or
3. You can download an order form from the website, complete and send it to the above email address

For general enquiries, please email **s4s@hackney.gov.uk** or call **020 8820 7556**.

To book a CPD course, please visit our **[cpd booking portal](#)** and log in to your account. If you have any queries, please contact the CPD admin team on **020 3076 1516** or email **cpdadmin@hackney.gov.uk**

Note:

All prices listed are correct at the time of publishing. However, Hackney Education reserves the right to amend prices from time to time. Up-to-date prices will be posted on the Services for Schools website. Prices exclude VAT and apply from 1 April 2022 to 31 March 2023.

Terms and Conditions apply to all services purchased from Hackney Education.