



NQT primary training programme

2020–2021



hackney
learning trust



the
tomlinson
centre

For more information visit
www.hackneyservicesforschools.co.uk

WELCOME

NQT Programme for Primary Teachers

Dear NQT,

Welcome. You are joining a wonderful and fulfilling profession. We want to make sure that, working alongside your school, we can provide you with an excellent foundation for your future years as a teacher. We very much look forward to supporting you in this first year of your journey: we also hope that you will continue to develop your career in Hackney in future years.

With very best wishes,

Annie Gammon

Director of Education, Hackney Learning Trust



Dear School Leader,

Supporting and developing Newly Qualified Teachers in their first year of teaching is hugely important. We know you will want the very best for your colleagues as they take up their new role. This year in particular we will support schools to address the atypical cohort and their relative lack of experience in the classroom. Our programme takes this into account in each of the sessions and triad experiences. Our Primary NQT Training Programme has been developed to reinforce key subject knowledge areas, as well as provide informal links and support throughout the year. We aim to help you develop highly skilled reflective practitioners for the future.

The programme provides NQTs with an opportunity to regularly reflect on their practice, with peers, and to integrate further ideas and approaches to develop their teaching. Each workshop has a specific theme as well as providing focused discussion about progress and support.

The sessions will be led by senior staff within Hackney Learning Trust who come with a wealth of teaching and leadership experience. Some sessions may need to move to an on-line platform due to health and safety.

We welcome interest from schools who may wish to purchase individual elements of the programme from the NQT training package. We look forward to working with you on this and other aspects of professional development.

Best wishes

Annie Gammon

Director of Education Hackney Learning Trust



The full cost of the primary programme includes one introduction session, ten half days and one full day over the academic year and to attend the Inauguration event for all NQTs on 30 September 2020 @ 4pm at the Tomlinson Centre.

The NQT Programme costs £995, which includes the cost of the Appropriate Body.

Hackney Learning Trust will act as your NQT Appropriate Body, the support for induction mentors and for the administration of NQT assessment paperwork. The charge for this if bought separately would be £295 per year. Should you require any further information about the programme, please contact Alex Tate at alex.tate@hackney.gov.uk. We look forward to working with you to give the NQTs in your school the best possible start as they embark on their teaching careers.

NQT ASSESSMENT DUE DATES

WINTER 2020

Tuesday 8 December 2020

SPRING 2021

Tuesday 23 March 2021

SUMMER 2021

Tuesday 13 July 2021

Access this website to complete assessments <https://hackney.nqtmanager.com>

PLEASE NOTE:

Sessions are set to take place in a blended manner either at The Tomlinson Centre or online.

ROLE OF INDUCTION TUTOR AND MENTORS SESSION

4pm – 5:30pm

Thursday 1 October 2020

VENUE: Tomlinson Centre, Hackney

This session is for NQT induction tutors and mentors. We ask that both new and experienced mentors attend this session at which trainers will explain how mentors can best support NQTs throughout the year. As Appropriate Body we will present on statutory requirements and assessments that schools are required to submit. *If necessary, this session will move to an on-line platform due to social distancing issues.*

INTRODUCTION TO PRIMARY NQT PROGRAMME

SESSION 1

4:15pm – 5:30pm

Thursday 17 September 2020

- To give an overview of the year long programme and triads. This session is for both mentor and NQT to attend. It will be an online session. Details will be sent to you before the session.

EMBEDDING POSITIVE BEHAVIOURS FOR LEARNING

SESSION 2

1:30pm – 4pm

Thursday 24 September 2020

- To provide the opportunity to develop knowledge, skills and understanding of effective strategies to support behaviour for learning in the classroom.

PROMOTING WELLBEING IN THE CLASSROOM

SESSION 3

1:30pm – 4pm

Thursday 15 October 2020

- Wellbeing in the classroom is crucial to all pupils learning. The session explores teaching the skills of emotional intelligence through the curriculum and PSHE.

RUNNING AN EFFECTIVE CLASSROOM

SESSION 4

1:30pm – 4pm

Thursday 12 November 2020

- Planning lessons effectively through developing subject knowledge.

EXAMINING PROGRESS IN THE CLASSROOM THROUGH AFL

SESSION 5

1:30pm – 4pm

Thursday 26 November 2020

- Understand the principles of formative assessment and how it is practiced effectively.

THE READING CLASSROOM

SESSION 6

1:30pm – 4pm

Thursday 10 December 2020

- Developing a culture of reading in the classroom.

PURPOSEFUL MARKING AND FEEDBACK

SESSION 7

1:30pm – 4pm

Thursday 14 January 2021

- Understand what marking is for (to enable children's progress) and what it is not for.

DEVELOPING A NUMERATE CHILD

SESSION 8

1:30pm – 4pm

Thursday 28 January 2021

- Developing a number rich environment.

DEVELOPING THE CRAFT OF WRITING

SESSION 9

1:30pm – 4pm

Thursday 11 February 2021

- Learn to promote and integrate effective writing experiences across the curriculum.

SUPPORTING PUPILS WITH SEND IN THE CLASSROOM

SESSION 10

1:30pm – 4pm

Thursday 11 March 2021

- Teacher's role and responsibilities - SEND Code of Practice.

SCIENCE ALL AROUND US

SESSION 11

1:30pm – 4pm

Thursday 25 March 2021

- Teaching science through a practical approach.

BUILDING ON BEST PRACTICE

SESSION 12

9am – 3.30pm

Thursday 29 April 2021

- Making links with learning – a practical session
- Showcasing learning across the curriculum, evaluation and feedback
- Celebration event with lunch included.

NQT primary training programme price list

COST FOR NQT APPROPRIATE BODY ONLY

ORDER CODE	DESCRIPTION	COST PER NQT*
23/NQT/001	NQT Appropriate Body Only	£295 for year
23/NQT/005	NQT Appropriate Body (1 term)	£95

COST NQT PRIMARY TRAINING PROGRAMME AND NQT APPROPRIATE BODY

ORDER CODE	DESCRIPTION	COST PER NQT*
23/NQT/003	Full NQT Programme – Early Years & Primary Schools	£995
23/NQT/009	Full NQT Programme (1 term) – Early Years & Primary Schools	£295

*PLEASE NOTE:

- All prices exclude VAT
- Additional charges apply for services that require school visits by Leadership and Management Advisers e.g. fast track.
- Face to face support – this can incur an additional charge for teachers who require additional support during induction

TRIADS FOR 2020-21 (8:30am-11:30am)

- 1 October 2020
- 22 October 2020
- 19 November 2020
- 3 December 2020
- 21 January 2021
- 4 February 2021
- 25 February 2021
- 18 March 2021
- 15 April 2021

NQT ASSESSMENT DUE DATES

AUTUMN 2019

Tuesday 8 December 2020

SPRING 2020

Tuesday 23 March 2021

SUMMER 2020

Tuesday 13 July 2021

Access this website to complete assessments <https://hackney.nqtmanager.com>

ORDERING AND BOOKING

To access the Hackney Learning Trust Primary NQT programme please place an order for the programme, then register your NQT on the Hackney NQT Manager system.

ORDERING

To place an order for either the NQT Programme or Appropriate Body, please visit our Services for Schools Website www.hackneyservicesforschools.co.uk and select NQT Primary listed under the Products and Services drop down menu.

If you prefer not to order online, you can complete an order form which can be downloaded from our services for schools website. Please be sure to provide all the relevant information requested, especially the product code, product description, NQT names, quantity and cost and email to nqtadmin@learningtrust.co.uk

REGISTERING YOUR NQT

Once you have placed an order for the NQT Programme or Appropriate Body, you will need to register your NQT(s) online with Hackney LA as the appropriate body using the NQT Manager Programme.

Details of how to do this can be found at <https://hackney.nqtmanager.com>

OTHER INFORMATION

NQT QUERIES

Please contact the NQT team on **020 3076 1515** or email nqtadmin@learningtrust.co.uk

NEW CUSTOMERS

If you are placing an order with Hackney Learning Trust for the first time, you will need to register for an account with us. This can be done by clicking on the log-in/Register button on our website www.hackneyservicesforschools.co.uk

Alternatively you can complete an order form (downloaded from the Services for schools website and email it to the NQT team at nqtadmin@learningtrust.co.uk

PRICES

All prices listed are correct at the time of publishing. However, Hackney Learning Trust reserves the right to amend prices from time to time. Up-to-date prices will be posted on the Services for Schools website or available on application. Terms and Conditions apply, these can be viewed on our website.

For more information contact Natasha Jahoor (NQT Administrator) on **020 3076 1515**.

NOTE

If you register on the Hackney NQT Manager system without placing an order for the programme, this will be taken as consent for HLT to place an order on your behalf.

the tomlinson centre

A modern, flexible
and affordable
training and
conference venue
based in the heart
of vibrant
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Part of Hackney Learning Trust
Queensbridge Road, London E8 3ND
Phone 020 3076 1500
www.thetomlinsoncentre.co.uk

Hackney Learning Trust

1 Reading Lane
London E8 1GQ

T. 0208 820 7566

learningtrust.co.uk

hackneyservicesforschools.co.uk



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