



Group	Present	Apologies
1	Priya Reid, Justin Madubuko	Ruhi Altun, Dulmini Wimalasekera
2		Prebendary Rosemia Brown
3	Sandra Hall (Chair), Nasima Ephraim, Jon Pedlar	Sheena Merchant,
4	Cllr Harvey Odze	Cllr Jessica Webb, David Pollock (Humanist), Cllr Sade Etti,
Observers	Sue Roberts,	

No apologies received: Sheikh Yasar Zaman, Lynn Hargreaves, Rev J Westcott, Naftali Loewenthal, Omer Dogan, Raj Dharma, Michelle Byrne, Natalie Petzel, Brenda Humphreys, Cllr Katie Hanson, Cllr Kam Adams

Item	Notes/discussion	Actions
1 Welcome, Introduction and Membership	<ul style="list-style-type: none"> • Sandra Hall (SH) opened the meeting at 18:42 everyone introduced themselves. SH welcomed new members Jon Pedlar (JP), Nasima Ephraim (NE) and Justin Madubuko (JM). 	
2 Apologies	<ul style="list-style-type: none"> • Apologies and absence were accepted from those who had informed the clerk/chair before the meeting as per the table above. Absence from the meeting from those who had not sent apologies was not accepted. 	
3 Minutes of previous meeting	<ul style="list-style-type: none"> • The minutes from the last meeting were agreed as a true record, however as the meeting was not quorate these will need to be ratified at the next meeting. • It was requested that the minutes expand on abbreviations for example REQM should read as RE Quality Mark and SLT as Senior Leadership team. 	JF to ensure expanded text rather than abbreviations used.
3.2 Matters arising	<ul style="list-style-type: none"> • Actions from last meeting: <ul style="list-style-type: none"> ○ Justin Feltham (JF)/Stacey Burman (SB) look at Constitution - This will be added as an agenda item at the March meeting as this meeting was not quorate. (Add to March agenda) ○ JF email Sheikh Zaman - JF confirmed that he had emailed Sheikh Zaman and advised that he should let SACRE know if he wishes to continue being a member. No response has been received. It was agreed to discuss this along with the constitution at the next meeting. (Add to March Agenda) ○ JF to circulate private members list - Complete ○ SB upload minutes to website - Complete ○ SB/SH to send letter of congratulations to Rushmore - Complete ○ SB continue working on draft syllabus - Complete ○ SB draft RE calendar letter to schools - Complete ○ SB update Ramadan guidance (send out in March schools bulletin and upload to website) - Complete 	JF/SB Constitution and attendance to be added to March Agenda

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	<ul style="list-style-type: none"> ○ SB follow up with SR re Primary RE allocations - It was confirmed that there will be 3 sessions for the primary schools and a day for secondary schools. The schools will be notified in the summer term and it will be added to the CPD (Full name rather than abbreviation?) booklet - SB Complete. ○ SB/SH to discuss working party or wait til syllabus complete - Determinations on agenda, Collective worship policy, see agenda item below. Ongoing ○ JF arrange rooms/refreshments for future meetings - Complete ○ Ruhi Altun (RA) to feedback at the next SACRE meeting - See agenda item below. Ongoing ○ Harvey Odze (HO) to share Timms letter - Ongoing ○ HO to send SB link for survey figures - Ongoing ● SH asked about the national statutory guidance for RSE. The PSHE consultant has been asked for further details. Has the guidance been sent out? Sue Roberts (SR) advised that a message had been sent from Annie Gammon (AG) to say that Hackney Learning Trust were going to give further guidance. There was also a forum last term with Claire TregeAr but this wasn't Hackney specific. SR will follow up with Annie Gammon. 	HO to share Timms Letter HO to send SB link for survey figures
4 Locally Agreed Syllabus	<ul style="list-style-type: none"> ● SB updated on the Locally Agreed Syllabus. It will be formed of 4 main sections, <ul style="list-style-type: none"> ○ Introduction which will include the purpose of the syllabus, how the syllabus will be set out and a letter from the SACRE Chair. ○ Why teach RE? ○ What is effective RE? This section is now almost finished and includes a statement which has been checked by JP. It was agreed to include more guidance for early years and SEND. ○ Our Hackney RE: this is to include curriculum materials which teachers have been working on. Alevi and Charedi are new compulsory elements. A secondary school has sampled Charedi materials. Also there will be a crib sheet in this section. The information on Hinduism and Sikhism has been checked by SACRE members. Humanism collaborated with DP is now finished but Buddhism, Judaism and Christianity need to be finished and checked. ● The next jobs for SB are to add in the early years and SEND guidance for <i>what is effective RE</i>, finish the crib sheet and liaise with Hackney Learning Trust to get it uploaded. ● David Pollock (DP) was not able to attend the meeting and had sent apologies. He had read the papers in advance and sent comments via email to SB. One of his comments referred to the agreed syllabus paper and that the term <i>Local education authority</i> is no longer used, SB has amended this to <i>Local (Education) Authority</i> 	
5 Local Updates: 5.1 Determinations FOI	<ul style="list-style-type: none"> ● SB advised that a freedom of information request had been received which requested further details on the LBH/SACRE policy on determinations. ● Schools have to provide by law an act of collective worship each day. This has to include reference to a supreme being or beings and should be of a Christian nature. Determination is when a school requests to change from this being of a Christian nature to another belief. By Law a SACRE needs to be prepared in case a school requests a determination. 	

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	<ul style="list-style-type: none"> ● SB discovered that there was not an up to date policy and so devised a guidance paper and an application form. These papers were available to all prior to the meeting. ● As DP was not able to be in attendance at the meeting he had read the papers and emailed SB with his comments prior to the meeting. SB had made some changes based on these comments and a revised version of the guidance was distributed at the meeting by SB. ● It was proposed to go through these queries from DP as other members may have comments too. ● In para 1, DP had suggested removing RE from the paragraph and adding in the citation referring to 1998 framework act. It was agreed to add the 1998 framework act ● DP suggested that a footnote to ‘all registered pupils’ should be added referring to parents’ and sixth formers’ rights of excusal. It was agreed not to add this as the document is for schools and not parents. ● DP suggested the 3rd para should start with a sentence such as “Hackney SACRE has adopted the following policy and procedure for dealing with determinations.” SACRE agreed that this was already explained in the document and agreed not to add. ● For the bullet points the following comments were raised. <ul style="list-style-type: none"> ○ DP suggested that requiring a large number of withdrawals is quite impractical. Members in attendance discussed this and it was agreed to change the phrasing “large number” to “majority” ○ HO advised on some grammar changes and so bullet point one was amended to <i>There have been a majority of withdrawals from or concerns raised about broadly Christian collective worship</i> ○ DP suggested adding belief instead of just faith. This was agreed and so the next bullet point was amended to read <i>There is a large proportion of pupils in the school for whom broadly Christian worship may be inappropriate due to their faith or belief background</i> ○ DP had queries relating to “broadly Christian approach” bullet point and that it shouldn’t be a reason for rejecting the application. This was discussed and the law is that collective worship, even if not Christian, occurs daily. Therefore, evidence that they have tried to accommodate this will support their reasons for applying, so Q8 just provides further opportunities to justify it. Point c/Q9 allows judgement to be made with a fuller picture of current and proposed practices. ○ DP suggested removing “non-denominational” as it is no longer appropriate and had queries around confessional worship and suggested approaches. It was agreed to remove ‘non-denominational etc., as alternative provision may be to support another faith in school e.g. Muslim. SB also reminded members that it had been agreed in a previous meeting that suggested approaches/CW ideas would be a separate document/piece of work. ○ DP also queried why OFSTED were mentioned. SB noted that they were mentioned in all other determination policies which she had read. It is also stated in the syllabus that RE is separate to collective worship and if OFSTED makes comment then it should be noted. 	

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5.2 Teacher Training	<ul style="list-style-type: none"> ● Due to a number of different titles for the head of a school/academy in order not to complicate matters, it was agreed that the guidance stating that it is the head teacher who applies for the determination should remain. There is also an opportunity on the form to amend this if it isn't the head teacher applying. ● It was also agreed to change the email address for the form to be sent to be changed to Hackney.SACRE@learningtrust.co.uk PR to set this up and give access to the mailbox to JF, SB and Governance services. ● SB to add Alevi to the list of religions/beliefs ● SB will make corrections and the updated form and guidance will be tabled at the next meeting for sign off. ● JM asked if Hackney had received a request for a change of determination previously. SB confirmed that Hackney hasn't received one previously. ● SH/SB updated on the teacher training that had been held at Princess May School in October. ● The OFSTED framework was looked at, including how the new syllabus will support what OFSTED looks at in regards to progression. Attendees looked at the schemes of work to see if they reflected progression and it was agreed they did. ● SH said she felt the new OFSTED framework feels very secondary driven. SB advised that 104 schools were asked about or had their RE investigated and this was across both primary and secondary. OFSTED will ask the senior leadership team as part of the wider curriculum about following published schemes of work, what the key knowledge progression points, and how are they measured. They will also ask 'why are you teaching this now and what is coming next'. So this will need to be included in case a school is OFSTED inspected. It will also mean that it is OFSTED proofed when selling. ● SB advised that although it is not a compulsory part of the syllabus, SACRE may want to add this progression to a diagram especially if they are looking at potentially selling it. SH to request more of SB's time to arrange this: SH will email Anton Francic (AF). SB advised it would be worth mentioning that this work may generate some income if the syllabus is sold. ● The 'what is good RE' can also be adjusted so progression is emphasised more to be in line with the OFSTED message. Once checked, more can be added. ● SB updated on the secondary teacher training which was held at the boxing academy. Out of 5 schools who said they would attend only 2 schools turned up. However the session went well, discussions centred mainly on progression from Key stage 2 to key stage 3 and then onto key stage 4. The AQA mark scheme was looked at and if the syllabus materials reflected progression in the examinations. It was agreed that it did. Model answers and how to boost pupils for GCSE were also looked at as well as having a quote bag and remembering to use them in answers. ● GCSE moderation will be looked at next time. ● SH advised that SACRE would like to look at the collection worship policy. In order to do this SH will need to contact Anton Francic to advise they wish SB to assist on this and therefore increase the number of hours that SB is working. SH will email Anton Francic and cc SB, JF and SR. 	PR to set up email address and give necessary access SB to update guidance paper and application form following comments. SH to email AF re extra hours needed for SB SH to email AF re extra hours needed for SB
6 Dates for future meetings	<ul style="list-style-type: none"> ● As per the minutes from the last meeting, the SACRE meetings for the next academic year's dates were agreed to be as follows: 12 March 2020 and 09 June 2020 all at 6.30pm. 	

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Any Other Business (AOB)	<ul style="list-style-type: none"> ● Another item in DP's email asked if SB engages with Academies following the 2012 DfE guidance which included academies. SB confirmed that she meets with Clapton Girls Academy and the Boxing Academy and other academies attend the Secondary RE network meetings. ● SB advised that SACRE needs to decide when it is best to hold a syllabus launch event. SH suggested holding something in July towards the end of term. Maybe a summer social. SB noted that if it is for the schools then perhaps something could be held which included the pupils, perhaps at a school. A previous event had been held after school in Hackney Town Hall assembly rooms and also at Rushmore School with pupils taking part. SB suggested maybe holding it during the school day, SH suggested holding it at 4pm at pickup time. HO noted that if it was held in the afternoon then parents and SACRE members may not be able to attend. ● SH noted that a lot of work had gone into this and therefore would like heads, parents, pupil, senior leadership teams to attend. SB suggested maybe some students could get involved by doing some work for presenting at the event. ● SH also asked if there is money for hard copies of the syllabus to be produced or will it all be online. SACRE will also need to consider if it will be publicly accessible or not. SB advised that it had been agreed to be initially be available online but that it may be possible to have a small number of hard copies. ● It was agreed to add an agenda item to the March meeting to discuss and decide on the plan for the syllabus launch. ● HO has spoken with the interim head of legal, Dawn Carter-McDonald to get a meeting in the diary to discuss SACRE. He asked if SH and SB would also attend. SH and SB asked for HO to suggest dates via email and they would attend. It was also suggested that a copy of the current constitution and the determination policy/application form were emailed to HO so that Dawn Carter-McDonald could look over them. ● HO asked if dates for the following year's SACRE meetings can be scheduled. He advised the provisional council calendar is looked at in a February council meeting and then finalised in a May council meeting. It was suggested that HO bring the provisional council meeting dates to the March SACRE meeting and SACRE dates for next year can work around this. The SACRE dates for next year can then be added to the council's calendar before finalisation in May. 	<p>JF/SB to add Syllabus launch plans to March Agenda</p> <p>HO to set up meeting with DCM for HO, SB and SH</p> <p>HO to bring provisional council dates to March meeting</p>
Alevi in Hackney Including future Agenda Items	<ul style="list-style-type: none"> ● SB updated SACRE following a conversation with RA. The Mayor was invited to a primary school who held an assembly around Alevism, but he couldn't attend. ● SB has contacted the Mayor's office, and SB will arrange something in the spring term at a school so that the Mayor can attend to see Alevism being taught. RA will assist with a crib sheet. ● It was suggested that one primary school and one secondary school have their pupils do some work which can then be put on display at the syllabus launch. JM will approach Cardinal Pole School. NE will speak lead Colvestone Primary School. ● The Mayor has shown interest in promoting Alevism in Hackney and would also like to invite Councillors and Members of the community to an event so it was suggested that this could be in line with the syllabus launch. SB to follow up with RA. ● SH will include further time request for SB to assist with this in the email to Anton Francic. ● Nothing was discussed 	<p>SB to follow up with RA</p> <p>SH to email AF re extra hours needed for SB</p>

Item	Notes/discussion	Actions
Close	● Meeting closed at 20:02	