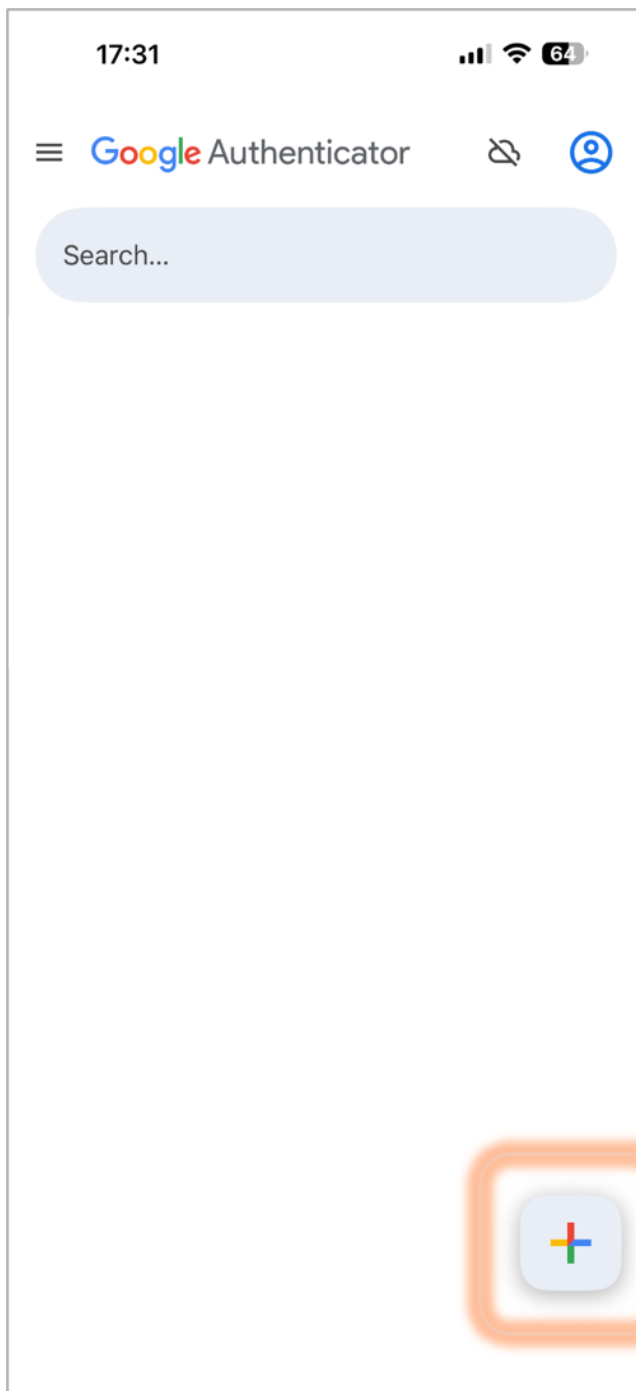


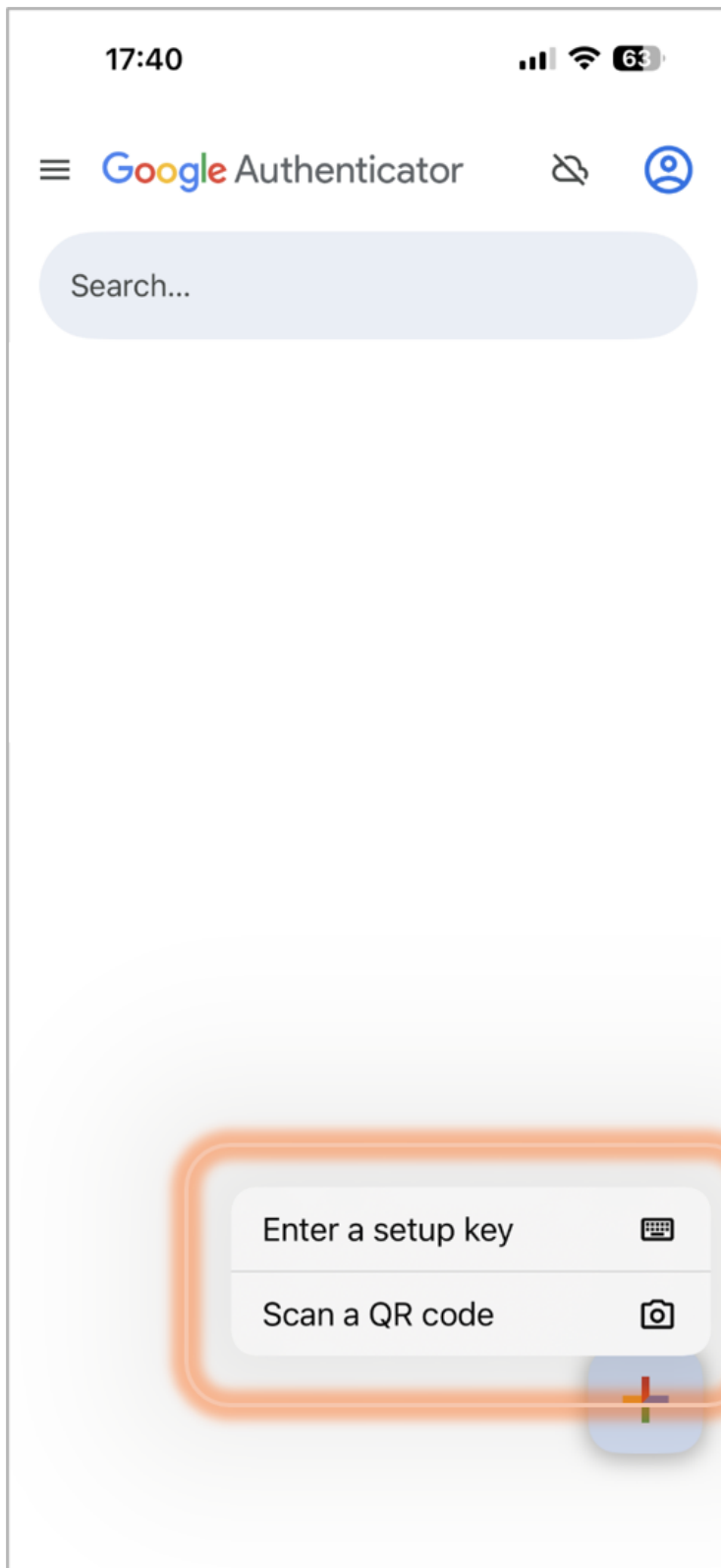
Instructions For Setting Up An Authenticator App



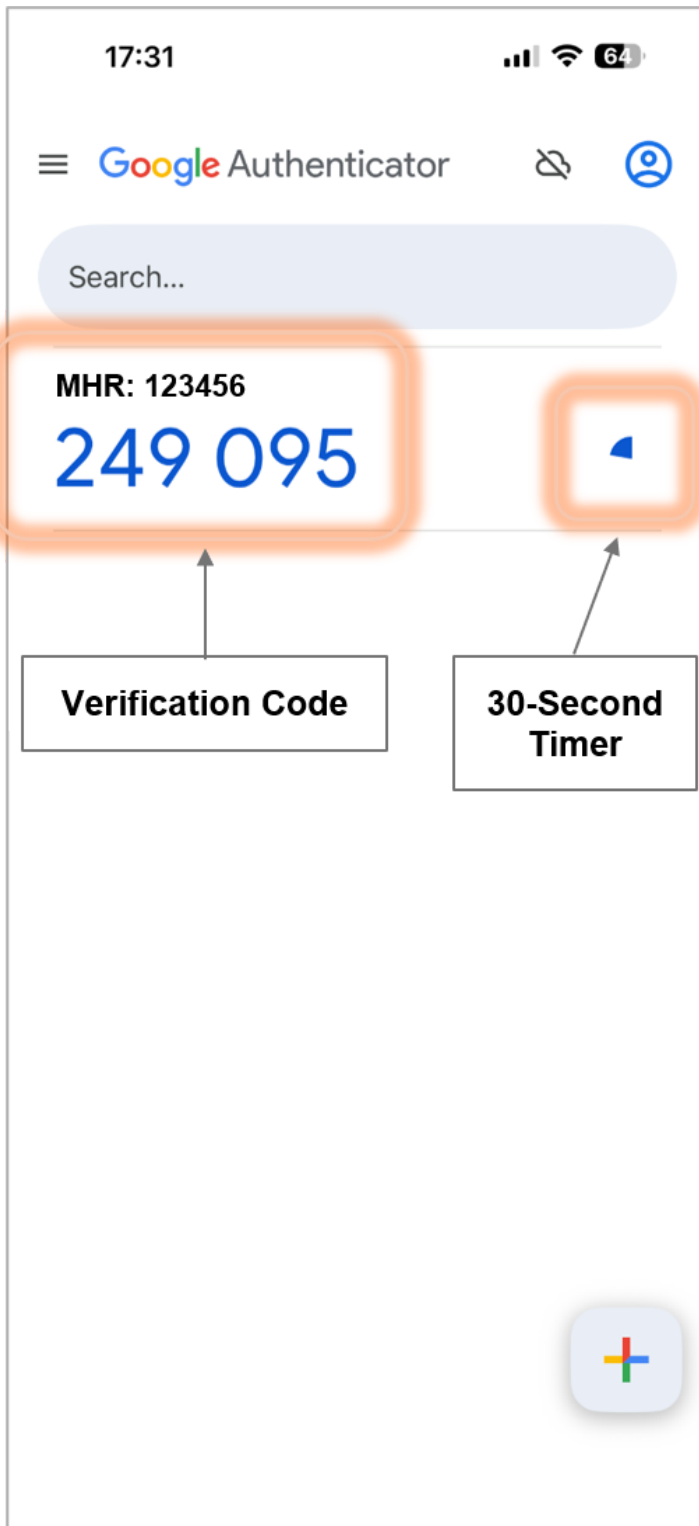
To Set-Up Google Authenticator, download the app from the respective App store. Once the App is opened click on the + button:



You will then be prompted to enter a setup key (using the iTrent key) or Scan a QR Code (iTrent QR Code):



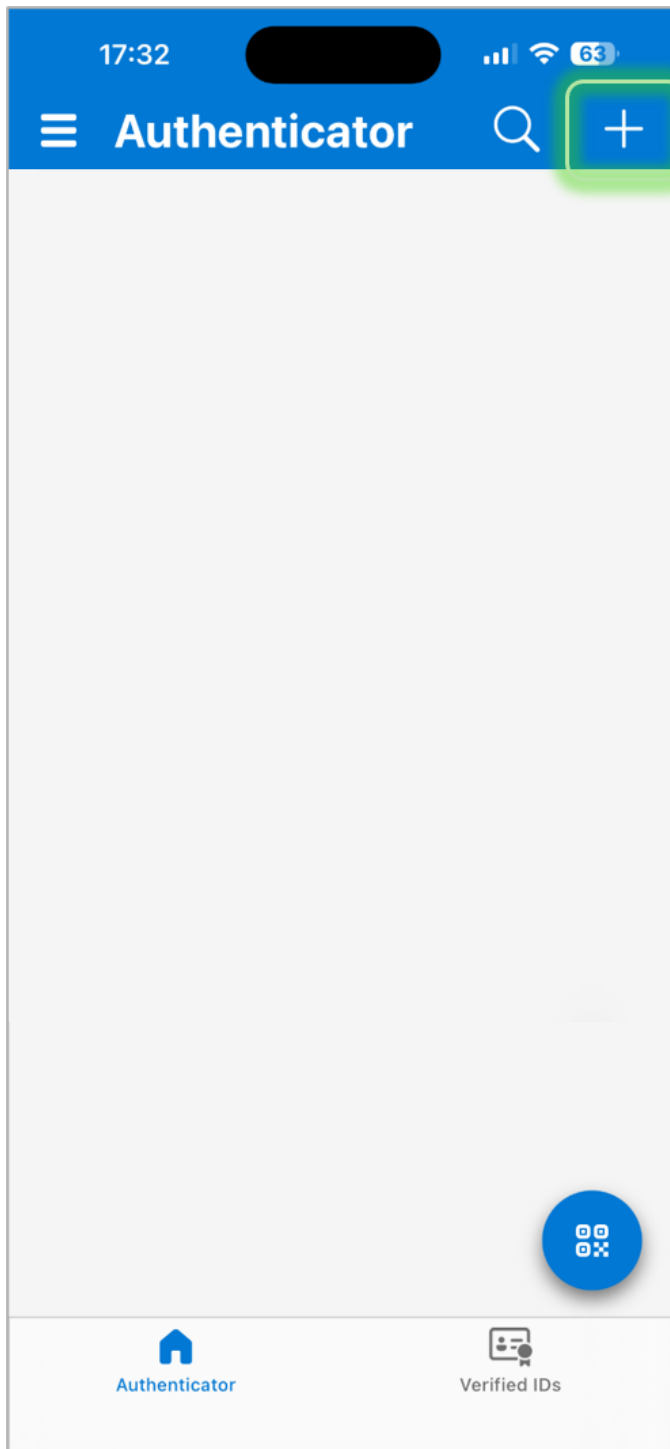
Once you have completed this process the screen will display your Account, and Verification Code:



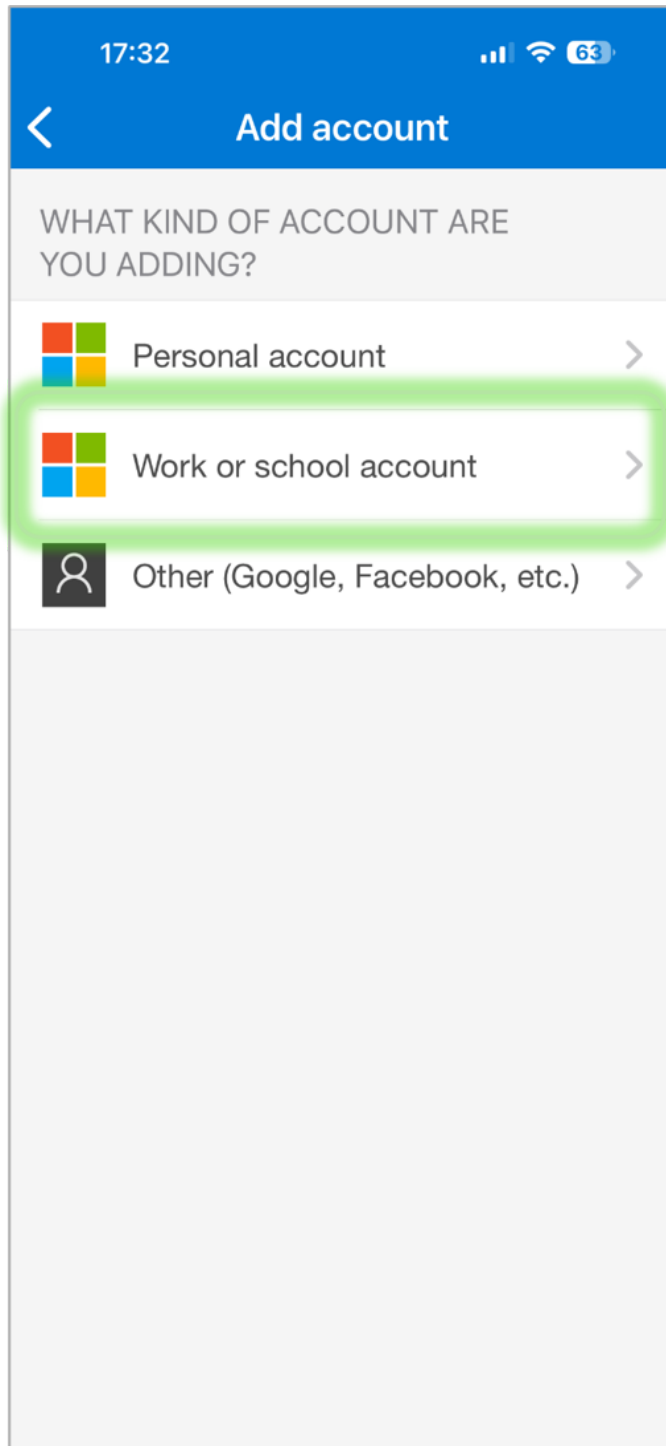
Please be aware that you only have 30-seconds to enter the verification code in iTrent, and then the Verification Code will reset. Wait until the verification code resets to allow you the longest time to add the code in iTrent.



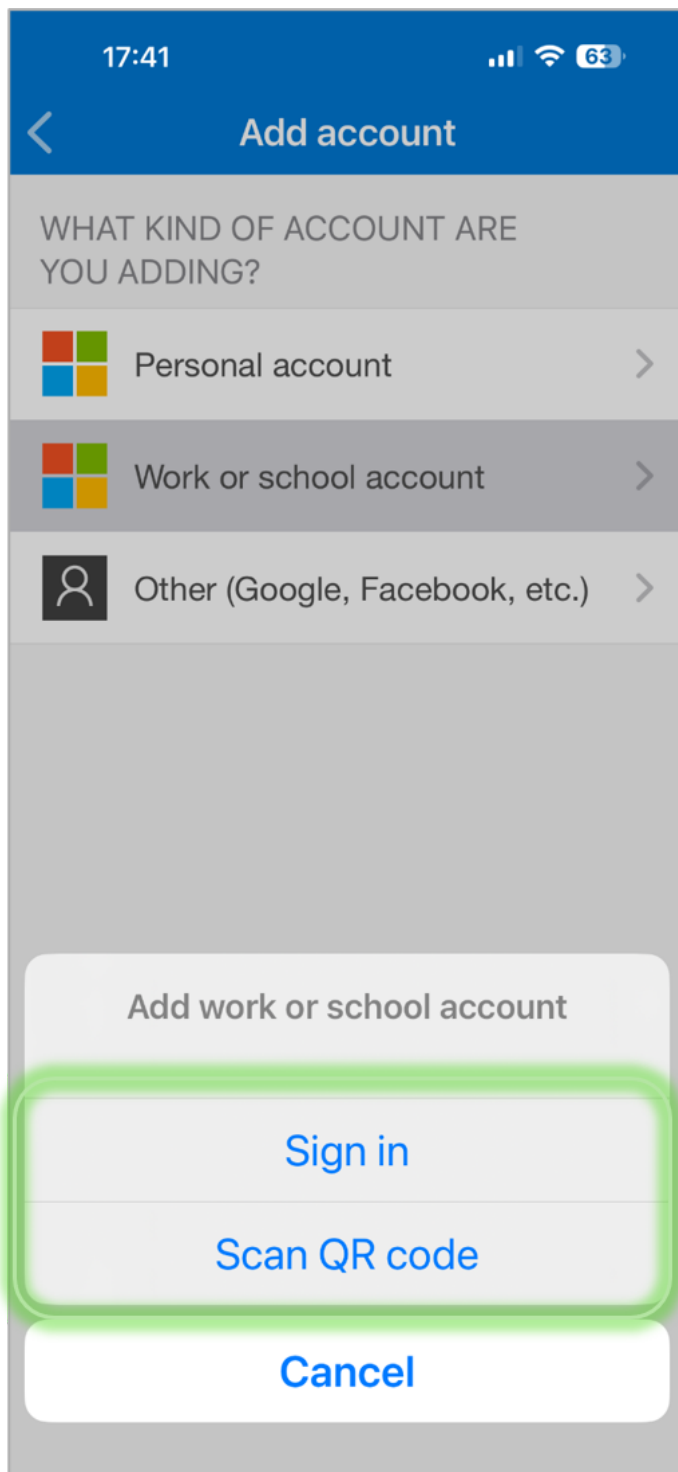
To Set-Up Microsoft Authenticator, download the app from the respective App store.
Once the App is opened click on the + button:



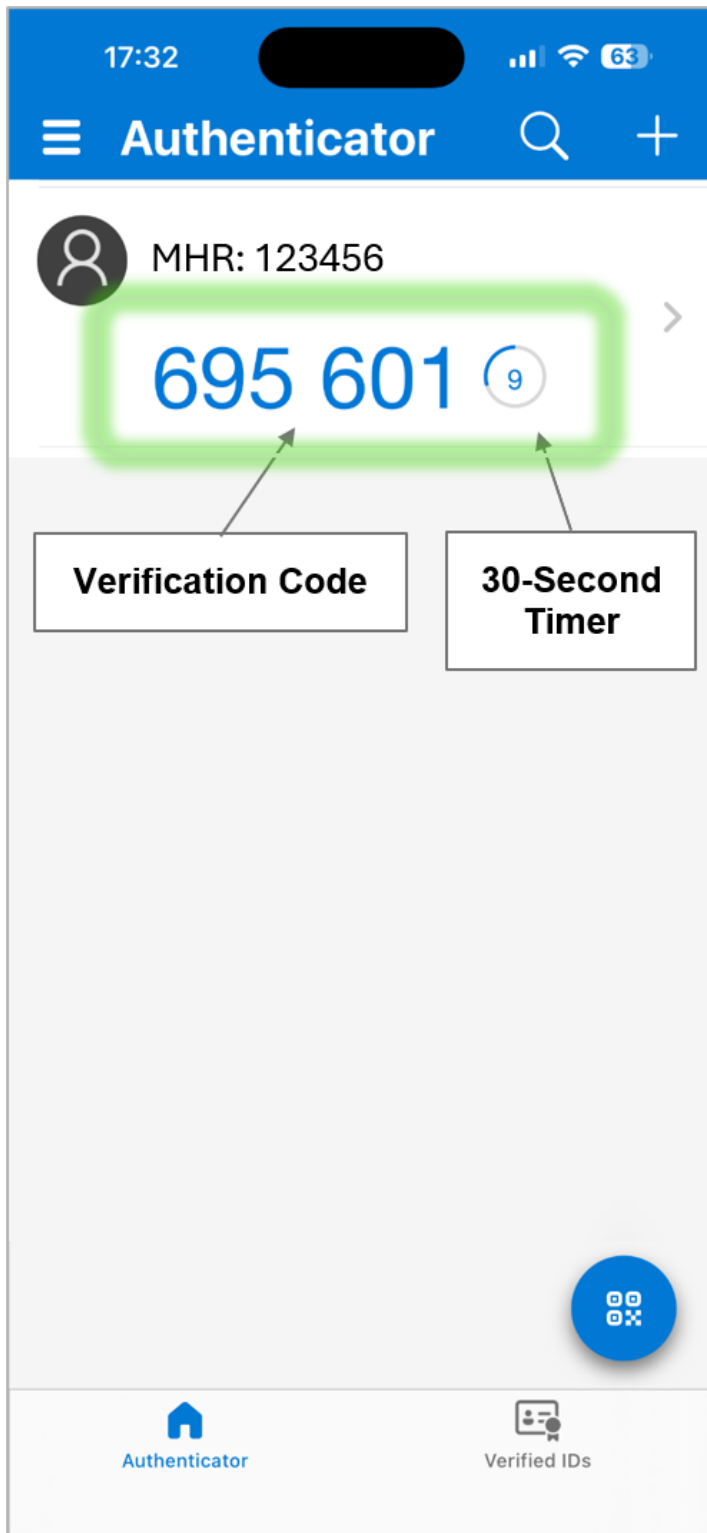
You will then be prompted to pick what kind of account it is - select **Work or school account**:



You will then be prompted to Sign in (using the iTrent key) or Scan QR Code (iTrent QR Code):



Once you have completed this process the screen will display your Account, and Verification Code:



Please be aware that you only have 30-seconds to enter the verification code in iTrent, and then the Verification Code will reset. Wait until the verification code resets to allow you the longest time to add the code in iTrent.