

2020 - 2021



early years and childminders CPD training programme

hackneyservicesforschools.co.uk



hackney
learning trust

Hackney Learning Trust's Continuing Professional Development programme for 2020–2021 takes place at The Tomlinson Centre and various other centres.

Opened in April 2009, this £4.5m purpose-built centre has eleven rooms over two floors and a cutting edge IT Centre.



the
tomlinson
centre

Dear Colleagues,

We are again delighted to present our professional development programme for colleagues in schools and settings across Hackney, London and beyond.

The past academic year's training was cut short due to COVID-19 and we acknowledge that the months ahead will involve some adjustment. However, our appetite for CPD has not waned and we are pleased to present another high quality set of courses. We have prepared our teams for a blended approach using a mix of online meetings, webinars and face to face training. We very much look forward to welcoming you either in person or virtually.

We want every member of staff in any educational setting to have in place a comprehensive professional development pathway, which school, in borough and extra borough activities support. Accordingly, we have ensured that our offer is as broad and inclusive of all roles as possible.

We will continue to innovate to meet increasing demands on the school work-force and present solutions and ideas that ultimately aim to improve the quality of education for all. Alongside our valued Teaching Schools Alliance, we are confident that every training need that could arise is met - thereby ensuring the continued professional development of individuals and educational teams alike.

Our CPD guides cover Early Years, Primary and Secondary phases. You will find training that is pertinent to respective year groups and subjects, and relevant across various roles, such as SEND, Safeguarding, Leadership and Ofsted framework planning.

I hope you find this booklet invaluable in your professional development planning. I wish you well in your work during the year ahead and during your career in the invaluable field of education.

Best wishes

Annie Gammon
Director of Education

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Price List

Hackney Early Years Settings

You can purchase individual courses, or buy a package of 10 vouchers (a saving of £60) to be redeemed against our courses for £30.

To purchase a package of 10 course vouchers, please visit our [booking portal](#). If you are new to Hackney Learning Trust, please see the new customer section on page 8.

Description	Price** (incl. VAT)
Package of 10 Early Years course vouchers *	£240
Single Course (Early Years settings and childminders)	£30
Bespoke Early Years CPD Training	POA

Note:

* Package of 10 Early Years' Course Vouchers can only be used against our courses listed for £30.

** Prices listed in this brochure include VAT. All prices are correct at the time of publishing. However Hackney Learning Trust reserves the right to amend prices from time to time. Up to date prices will be published on the CPD booking portal or available on application.

Bespoke training

If you would like bespoke training tailored to the needs of your setting, please call us on 020 8820 7037 to discuss your requirements.

Booking a CPD Course

All bookings for our CPD courses must be made online via our booking portal: <https://hackneylearningtrust.bookinglive.com>

Please always log in first by clicking the “My Account” link on the top right hand side of the home page. This will ensure you see the correct prices.

Once logged in, click on “Early Years Courses” or “Book an Early Years course”. A list of categories will appear. Click on the area you wish to browse, select the course you wish to book and proceed to checkout (this will include entering the name and email address of the person attending and selecting payment type, either card, voucher code or invoice).

Redeeming an Early Years Course Voucher

Once logged in, you can either:

- Click “redeem your voucher” at the top right hand side of the booking portal. Enter the voucher code in the box and click on “validate voucher”. Once the voucher has been validated, you can book a course.

OR

- After selecting a course, on the checkout page you can enter the voucher code in the “promo/voucher code box” on the bottom left hand side of the screen and click apply. The price in your basket will be amended.

Note – only one voucher can be used per booking for a single £30 course.

Other information

New customers

Hackney Learning Trust welcomes orders and bookings from all settings within the London Borough of Hackney and beyond who

wish to book onto our courses, please see the relevant contact information below based on the location of your setting.

- Hackney Early Years Settings - Contact the Services for Schools Team on 020 8820 7566 or email s4s@learningtrust.co.uk
- Early Years Settings outside Hackney - Contact the Early Year's Team on 020 8820 7568 or email earlyyears@learningtrust.co.uk

Forgotten your password?

You can request your password by clicking on "I've lost my password" or alternatively contact the CPD Team to request it to be reset.

Terms and conditions

For course cancellations, no less than 5 working days (7 calendar days) is required in writing to cancel a course booking. If notice of cancelling a course has not been received, you will be charged for non-attendance. Full [terms and conditions](#) can be found on our booking portal.

Course and booking queries

Please contact the CPD Admin Team on 020 3076 1516 or email cpdadmin@learningtrust.co.uk

For technical support, please call services for schools on 020 8820 7566 or email s4s@learningtrust.co.uk

Childminders and Early Years Conference

Childminders' One Day Conference

Early Years Quality Improvement Team

One day course

TBC, 9.30am - 3.30pm

Venue: Stormont House school

Who should attend?

Childminders

Course overview

The annual childminders' conference is an opportunity for Hackney childminders to share their views and best practices, meet with other childminders and practitioners from across the borough and keep up-to-date with current early years issues.

The conference will include key note speakers, practical workshops, lunch, stalls and much more. Sessions are led by experts recognised in their field of expertise.

Cost: £60 per delegate.

Early Years One Day Conference

Early Years Quality Improvement Team

One day course

TBC, 8.45am – 4pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

The annual conference include key note speakers, practical workshops, lunch, exhibitors and much more.

Sessions are led by recognised experts and are great occasions where hackney early years settings can share their views and best practice and meet with other early years practitioners from across the borough and keep up-to-date with current early years issues.

Cost: £60 per delegate.

Childminders Training

Childminder Refresher in Safeguarding and Child Protection

Early Years Quality Improvement Team

Evening course

Tuesday, 3 November and Tuesday, 10 November 2020, 7pm - 9.30pm

Venue: Ann Tayler Children's Centre

Tuesday, 2 February and Tuesday, 9 February 2021, 7pm - 9.30pm
Tuesday, 8 June and Tuesday, 15 June 2021, 7pm - 9.30pm

Venue: Linden Children's Centre

Who should attend?

Childminders

Course overview

- This course provides participants with an overview of the role of Hackney's Children Social Care and relevant legislation and guidance.
- To have an increased awareness of and an ability to act on concerns about the safety and welfare of children in line with current legislation.
- To have an increased awareness of national and local procedures to be followed, including the ways in which information is shared across professional boundaries and recorded appropriately.
- To have an increased awareness regarding safe practice and the procedures for dealing with allegations against staff

Cost: This course is free for Hackney childminders to attend.

EYFS Pre-registration Course

Early Years Quality Improvement Team

Course 1

Thursday, 10 September 2020, 9.30am – 3pm
Thursday, 17 September 2020, 9.30am – 3pm
Thursday, 19 November 2020, 9.30am – 3pm
Thursday, 26 November 2020, 9.30am – 3pm
Thursday, 3 December 2020, 9.30am – 4.30pm
Thursday, 10 December 2020, 9.30am – 3pm

Course 2

Thursday, 7 January 2021, 9.30am – 3pm
Thursday, 14 January 2021, 9.30am – 3pm
Friday, 26 February 2021, 9.30am – 4.30pm
Thursday, 11 March 2021, 9.30am – 3pm
Thursday, 18 March 2021, 9.30am – 3pm
Thursday, 25 March 2021, 9.30am – 3pm

Course 3

Thursday, 22 April 2021, 9.30am – 3pm
Thursday, 29 April 2021, 9.30am – 3pm
Thursday, 10 June 2021, 9.30am – 4.30pm
Thursday, 1 July 2021, 9.30am – 3pm
Thursday, 8 July 2021, 9.30am – 3pm
Thursday, 15 July 2021, 9.30am – 3pm

Venue: Linden Children's Centre. Course 1, 26 November 2020 will be held at The Tomlinson centre

Who should attend?

Childminders returning to work and Assistant Childminders and any other Childcare Practitioners.

Course overview

This six day bespoke course is designed for pre-registration childminders, childminder assistants, or childminders returning to work after a break.

The course will cover all aspects of delivering the EYFS, including health and safety, risk assessing, creating an enabling environment, how to provide activities that meet children's needs/interests across the seven areas of learning, observing and assessing children's progress, working in partnership with parents and professionals and inclusive practice.

Cost: £113 per delegate.

Ofsted Readiness - Preparing for Inspection (Childminders)

Early Years Quality Improvement Team

Evening course

Tuesday, 17 November 2020, 7pm - 9.30pm

Tuesday, 27 April 2021, 7pm - 9.30pm

Venue: Linden Children's Centre

Who should attend?

Childminders and childminding assistants

Course overview

This course aims to prepare childminders for an Ofsted Inspection. It provides processes to demonstrate to an inspector how well childminders are implementing the EYFS requirements.

Cost: £30 per delegate.

Childminding Workshops and Forums

Childminders' Forum Meeting

Early Years Quality Improvement Team

Evening course

Tuesday, 13 October 2020, 7pm - 9pm

Tuesday, 6 July 2021, 7pm - 9pm

Venue: Ann Tayler Children's Centre

Who should attend?

Childminders

Course overview

The forum aims to improve the effectiveness of Hackney Learning Trust in supporting existing childminders and those who wish to become childminders in the future.

The forum meeting is an opportunity to come together to share good practice and hear about any early years issues both nationally and locally.

Cost: This course is free for childminders to attend.

Childminding Team Professional Development Workshop

Early Years Quality Improvement Team

Evening course

Tuesday, 11 May 2021, 7pm - 9pm

Venue: Ann Tayler Children's Centre

Who should attend?

Childminders

Course overview

This workshop will focus on different aspects of childminders' professional development. Using hands on exciting approaches and practical activities, we will explore ideas around implementing quality practice of the EYFS.

The workshop offers informed practical insight and a chance to share new ideas. This session is topical and will explore current issues in Early Years. Previous subjects have included safer sleeping, breastfeeding, immunisations, dealing with allegations, how to have crucial conversations and the Montessori approach.

Decisions about the session will be made approximately one month before the date. Suggestions on topics are welcomed.

Cost: This course is free for childminders to attend.

Early Years Forums

Early Years Coordinators Forum

Early Years Quality Improvement Team

Half day course

Thursday, 8 October 2020, 9am - 12.30pm

Thursday, 4 February 2021, 9am - 12.30pm

Thursday, 13 May 2021, 9am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years Co-ordinators and members of Senior Leadership Teams in Schools.

Course overview

This termly forum provides the opportunity for Early Years Co-ordinators and members of Senior Leadership Teams in schools to share effective practice, develop leadership skills and keep up-to-date with current Early Years issues. The forum provides an opportunity to build local area relationships and to support sustainable improvements in practice.

Cost: This course is free for Hackney settings to attend.

Early Years Room Leads and Senior Children's Centre Officers Forum

Early Years Quality Improvement Team

Half day course

Wednesday, 11 November 2020, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Wednesday, 5 May 2021, 9.30am - 12.30pm

Venue: Ann Tayler Children's Centre

Who should attend?

Early Years Room Leads working in Private, Voluntary, Maintained and Independent Sector

Course overview

This half yearly forum provides an opportunity for Room Leads in Early Years Settings and Senior Children's Centre Officers to share effective practice, develop leadership skills and keep up-to-date with current Early Years issues. It provides opportunities to network and support improvements in voluntary, private, independent and maintained settings.

Cost: This course is free for Hackney settings to attend.

Early Years SENCO Forum

Early Years Quality Improvement Team

Half day course

Dates to be confirmed

Venue: Linden Children's Centre

Who should attend?

Early Years SENCOs and Early Years workers in Private, Voluntary and Independent Sector nurseries and playgroups or those who have attended the core training on the Code of Practice and IEP target setting.

Course overview

This termly forum is used to share good practice between settings and to discuss issues relating to SEN.

The forum is used to update practitioners on local concerns or queries. The forum provides practical tips for supporting children with SEN in Early Years.

Cost: This course is free for Hackney settings to attend.

Forest School Coordinators' Forum

Early Years Quality Improvement Team

Half day course

Thursday, 4 February 2021, 1.30pm – 4pm

Thursday, 13 May 2021, 1.30pm – 4pm

Venue: Clapton Park Children's Centre

Who should attend?

The forum is open to Forest School Lead Practitioners based in schools and settings.

Course overview

This Forum will take place twice a year and will be an opportunity for all cluster based Forest School Coordinators to come together to share good practice, celebrate successes, discuss challenges and concerns and new research and developments within the Forest School field.

The focus will be on development of Forest School sites and how local neighbouring settings have engaged with the programme. We will also explore the impact on children's wellbeing and attainment, and impact on parent's attitude.

Cost: This course is free for Hackney settings to attend.

Early Years Management

Cluster Based Professional Development Network Meetings - Cluster A and B

Early Years Quality Improvement Team

Half day course

Thursday, 19 November 2020, 10am - 1pm

Thursday, 11 March 2021, 10am - 1pm

Venue: Woodberry Down Children's Centre

Who should attend?

Early Years managers and senior leaders from the private, voluntary and independent sector (Playgroups and Nurseries).

Course overview

Professional Development Network (PDN) meetings are run by a range of Local Authority professionals with the principal aim of ensuring that Early Years practice across Hackney is of the highest quality. PDN meetings offer a unique opportunity to discuss local and national developments.

These meetings also provide settings leaders and managers with a forum to network and share good practice, build local area relationships and to support sustainable improvements in practice. They are also used to consult with providers upon any proposed changes to policy and practice.

Cost: This course is free for Hackney settings to attend.

Cluster Based Professional Development Network Meetings - Cluster C and D

Early Years Quality Improvement Team

Half day course

Thursday, 26 November 2020, 10am - 1pm

Thursday, 4 March 2021, 10am - 1pm

Venue: Linden Children's Centre

Who should attend?

Early Years managers and senior leaders from the private, voluntary and independent sector (Playgroups and Nurseries).

Course overview

Professional Development Network (PDN) meetings are run by a range of Local Authority professionals with the principal aim of ensuring that Early Years practice across Hackney is of the highest quality. PDN meetings offer a unique opportunity to discuss local and national developments. These meetings also provide settings leaders and managers with a forum to network and share good practice, build local area relationships and to support sustainable improvements in practice. They are also used to consult with providers upon any proposed changes to policy and practice.

Cost: This course is free for Hackney settings to attend.

Cluster Based Professional Development Network Meetings - Cluster E and F

Early Years Quality Improvement Team

Half day course

Thursday, 12 November 2020, 1pm – 4pm

Thursday, 18 March 2021, 1pm – 4pm

Venue: The Tomlinson Centre

Who should attend?

Early Years managers and senior leaders from the private, voluntary and independent sector (Playgroups and Nurseries).

Course overview

Professional Development Network (PDN) meetings are run by a range of Local Authority professionals with the principal aim of ensuring that Early Years practice across Hackney is of the highest quality. PDN meetings offer a unique opportunity to discuss local and national developments. These meetings also provide settings leaders and managers with a forum to network and share good practice, build local area relationships and to support sustainable improvements in practice. They are also used to consult with providers upon any proposed changes to policy and practice.

Cost: This course is free for Hackney settings to attend.

Joint Cluster Based Professional Development Network Meetings - Cluster A to F

Early Years Quality Improvement Team

Half day course

Thursday, 17 June 2021, 10am - 2pm

Venue: The Tomlinson Centre

Who should attend?

Early Years managers and senior leaders from the private, voluntary and independent sector (Playgroups and Nurseries).

Course overview

The June Professional Development Network (PDN) brings together Early Years managers and senior leaders across all the clusters for a special celebration event.

This session showcases examples of excellent practice implemented by practitioners in nurseries and playgroups across Hackney.

Cost: This course is free for Hackney settings to attend.

Managing the Supervision Process

Early Years Quality Improvement Team

One day course

Tuesday, 4 May 2021, 9.30am - 4.30pm

Venue: The Tomlinson Centre

Who should attend?

Managers, senior leaders, owners, trustees and management committee members who have responsibility for recruiting people to PVI settings.

Course overview

This course enables participants to explore the performance management cycle and gain the practical skills required to implement robust supervision for monitoring staff performance and development.

To understand the importance of planning a recruitment exercise, making the right decisions and using structured interviews.

To look at pre-employment checks on candidates selected for interview.

To examine the need for ongoing awareness and vigilance and consider how PVI settings can develop and maintain an environment that deters and prevents abuse and challenges inappropriate behaviour.

Cost: £30 per delegate.

Preparing for an Ofsted Early Years (Childcare) Inspection

Early Years Quality Improvement Team

Half day course

Tuesday, 24 November 2020, 9.30am - 12.30pm

Venue: Linden Children's Centre

Who should attend?

Managers of any registered Early Years setting due an inspection and recommended for any setting with an Ofsted judgement of Requires Improvement or Inadequate.

Course overview

This course is designed to focus on managers of registered Early Years childcare settings on what to expect from an inspection, covering statutory requirements, policies and documentation, staffing (suitable people) and evaluation.

This course will provide managers with the tools to lead an inspection in order to show the provision at its best, and enable their staff to feel empowered and confident to manage the inspection process. The course will focus on the welfare requirements and learning and development aspects.

Cost: £30 per delegate.

Health and Safety

Emergency First Aid at Work

Early Years Quality Improvement Team

One day course

Tuesday, 1 December 2020, 9am – 4pm

Wednesday, 9 June 2021, 9am – 4pm

Venue: The Tomlinson Centre

Who should attend?

Staff in maintained settings, PVI's and Childminders who are responsible for emergency First Aid.

Course overview

This course covers a full First Aid syllabus adapted to the particular needs presented by the childcare environment. It conforms to the standards required by law and includes both theory and practical sessions.

Cost: £61 per delegate.

Fire Safety Awareness

Early Years Quality Improvement Team

Half day course

Wednesday, 18 November 2020, 9am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years managers and practitioners and childminders. Especially relevant to those with specified responsibilities regarding fire, including fire marshals / wardens in nurseries, playgroups and childcare and Childminder settings.

Course overview

This course helps an organisation to meet its duties under current fire safety legislation by providing employees with essential knowledge about fire safety, helping them to understand how to prevent a fire from starting as well as what actions to take if a fire does break out.

Cost: £61 per delegate.

Food Hygiene

Early Years Quality Improvement Team

One day course

Tuesday, 3 November 2020, 9am – 4pm

Wednesday, 13 January 2021, 9am – 4pm

Wednesday, 21 April 2021, 9am – 4pm

Thursday, 1 July 2021, 9am – 4pm

Venue: The Tomlinson Centre

Who should attend?

Anyone who prepares, handles or cooks food e.g. kitchen, nursery, childminders and playgroup staff.

Course overview

This course addresses the food safety and hygiene needs within Early Years settings. It focuses on identifying the 'critical points' in a process where food safety problems (or 'hazards') could arise and putting steps in place to prevent things going wrong.

Cost: £86 per delegate.

Health and Safety in the Workplace

Early Years Quality Improvement Team

One day course

Thursday, 25 February 2021, 9am – 4pm

Venue: The Tomlinson Centre

Who should attend?

Managers, senior leaders, owners, trustees and management committee members who have responsibility for recruiting people to PVI settings.

Course overview

This course is tailored to settings and individual needs to make the working and learning experience relevant and fit for purpose.

It ensures that Early Years managers, practitioners and employees are aware of their own safety and the safety of customers, contractors and the general public.

Cost: £86 per delegate.

Manual Handling

Early Years Quality Improvement Team

Half day course

Thursday, 11 February 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years childcare practitioners and childminders who carry out manual handling at work, or who provide essential information about manual handling hazards and their control.

Course overview

This course teaches learners techniques to lift, carry, push and pull objects safely within their individual capabilities. Under the Manual Handling Operations Regulations 1992, employers are required to take appropriate steps to reduce the risk of injury to employees - this includes suitable training.

Cost: £61 per delegate.

Paediatric First Aid

Early Years Quality Improvement Team

Two day course

Thursday, 15 October and Thursday, 22 October 2020, 9am – 4pm

Tuesday, 10 November and Tuesday, 17 November 2020, 9am – 4pm

Thursday, 3 December and Thursday, 10 December 2020, 9am – 4pm

Thursday, 14 January and Thursday, 21 January 2021, 9am – 4pm

Wednesday, 3 February and Wednesday, 10 February 2021, 9am – 4pm

Saturday, 6 February and Saturday, 13 February 2021, 9am – 4pm

Wednesday, 17 March and Wednesday, 24 March 2021, 9am – 4pm

Wednesday, 21 April and Wednesday, 28 April 2021, 9am – 4pm

Wednesday, 12 May and Wednesday, 19 May 2021, 9am – 4pm

Thursday, 17 June and Thursday, 24 June 2021, 9am – 4pm

Wednesday, 7 July and Wednesday, 14 July 2021, 9am – 4pm

Venue: The Tomlinson Centre

Who should attend?

Staff in maintained settings and PVI's who are responsible for emergency first aid.

Course overview

This course covers a full First Aid syllabus adapted to the particular needs presented by the childcare environment. It conforms to the standards required by law and includes both theory and practical sessions.

Cost: £86 per delegate.

Learning and Development

Attachment and the Key Person

Early Years Quality Improvement Team

Half day course

Tuesday, 4 May 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course will focus on the importance of children feeling emotionally secure in order that they can learn.

We will explore Attachment Theory and look at strategies to ensure an effective key person system, from 'settling-in' to 'keeping children in mind'.

We will also examine how we create an emotionally enabling environment, so that practitioners feel equipped to manage the needs of the children and families that they are working with, being mindful of children's stress levels derived from separation anxiety and trauma.

Cost: £30 per delegate.

Block Play - The Value of Open Ended Play

Early Years Quality Improvement Team

Half day course

Wednesday, 21 April 2021, 9.30am - 12.30pm

Venue: Ann Tayler Children's Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course focuses on the value of using blocks and other open ended resources to support children's learning across the early year's curriculum.

Practitioners will learn how high quality block play can offer a range of rich experiences for children such as exploration of shapes and space, construction, problem solving, language and communication skills, social interaction as well as fine and large muscle control.

There will also be an opportunity for practitioners to explore a block play resource for themselves.

Cost: £30 per delegate.

Creative Maths and Problem Solving

Early Years Quality Improvement Team

Half day course

Thursday, 20 May 2021, 9.30am - 12.30pm

Venue: Linden Children's Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course focuses on how to embed mathematics creatively in Early Years practice through stories, songs, rhymes and routines.

It explores the importance of creativity for children and how as adults we need to be creative practitioners.

It demonstrates the importance of developing an effective mathematical environment and the ways this impacts on learning.

Cost: £30 per delegate.

Expressive Arts and Design: Using Open Ended Materials

Early Years Quality Improvement Team

Half day course

Thursday, 14 January 2021, 9.30am - 12.30pm

Venue: Linden Children's Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course explores the range of experiences which support children's developing minds to think imaginately. Creativity is more than 'banging a tambourine or painting a picture!'

Practitioners will develop their understanding of the key strands within children's creative development and how they can make links to other core curriculum areas when planning activities.

Cost: £30 per delegate.

Getting Ready for School - Early Literacy

Early Years Quality Improvement Team

Half day course

Tuesday, 18 May 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course focuses on children's early literacy development. Based on the REAL programme (Raising Early Achievement in Literacy) the course will provide practitioners with an understanding of children's early reading and writing development and how 3-4 year old children can be supported to develop their literacy skills.

It will also provide practitioners with some simple literacy ideas that can be used to create home learning links with parents/carers.

Cost: £30 per delegate.

Heuristic Play and Treasure Baskets

Early Years Quality Improvement Team

Half day course

Wednesday, 31 March 2021, 9.30am - 12.30pm

Venue: Linden Children's Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course provides information about babies' and infants' early development and how practitioners can use treasure baskets and heuristic play resources to support this.

It explores the cognitive development of babies and infants and how the brain's neural connections are formed through quality interactions and an environment that supports sensory play and exploration.

Cost: £30 per delegate.

How do Children Learn?

Early Years Quality Improvement Team

Half day course

Tuesday, 29 June 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course will unpick what is meant by the Characteristics of Effective Learning and examine how young children learn, and how we create the conditions to promote children's learning.

The focus will be on how we encourage children to play and explore, to get involved, to concentrate and persevere, whilst being creative and thinking critically. The Characteristics impact on all aspects of children's learning showing 'how children learn' is as important, as 'what children learn'. We will look at the Leuven scales as a measure of children's engagement and involvement, and the impact of sensitive adult interactions.

Cost: £30 per delegate.

How to Interact Effectively with Children to Promote Learning

Early Years Quality Improvement Team

Half day course

Wednesday, 24 February 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course focuses on strategies to promote children's language, learning and concentration by engaging in conversations which sustain children's thinking and develop their curiosity.

Cost: £30 per delegate.

How to Teach Phonics in Early Years

Early Years Quality Improvement Team

Half day course

Tuesday, 25 March 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

When we talk about 'Phonics in the early years' we mean embedding phonological skills in young children. This course is the precursor to children being formally introduced to phase 2 phonemes and graphemes.

We teach phonological awareness through learning songs and rhymes, hearing and identifying environmental and musical sounds, making sounds and playing games to hear sounds.

The awareness of the sounds that make up words is critical to being able to blend sounds together for later reading, and segmenting words into sounds for later spelling. We can also explicitly discuss phonological awareness concepts by explaining what syllables, rhymes, and sounds that make up words.

We will examine the Government's 'Letters and Sounds' phase 1 programme in detail in an interactive and fun way.

Cost: £30 per delegate.

Making Stories Come Alive

Early Years Quality Improvement Team

Half day course

Tuesday, 15 June 2021, 9.30am - 12.30pm

Venue: Linden Children's Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course provides participants with ideas about how to bring children's story books to life.

It enables participants to explore how stories can be shared in creative and interactive ways to support children's language skills and to encourage their enjoyment of books. The use of core books in Early Years practice will also be explored.

Cost: £30 per delegate.

Observation, Assessment Planning and the Two Year Old Check

Early Years Quality Improvement Team

Half day course

Tuesday, 2 February 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course will focus on the importance of observations and how to record and use the information to plan the next steps in learning, particularly in relation to the 'Progress Check at Two'. It will support practitioners to gain a sound knowledge of child development and to make appropriate judgements of children's progress. It will provide practitioners with the confidence to make the distinction between developmental concerns and behaviour typical of a developing child.

Cost: £30 per delegate.

Outdoor Learning

Early Years Quality Improvement Team

Half day course

Tuesday, 9 March 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course addresses the learning which takes place outdoors, which is different from indoors.

As such, we will focus on the natural environment, with reference to the Forest School approach, and on physical development, with reference to Physical Literacy strategies, designed to ensure active learning, rather than sedentary behaviours.

Much of the course will take place outdoors, so that practitioners can be inspired by the stimulating environments and can practice some of the recommended strategies.

Cost: £30 per delegate.

Planning for Continuous Provision to Support Children's Independent Learning

Early Years Quality Improvement Team

Half day course

Thursday, 24 June 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course clarifies what good continuous provision looks like and how to develop practice further.

Exciting and interesting child initiated activities that can be accessed independently throughout the day are an essential part of good early years provision.

Cost: £30 per delegate.

Playing with Sounds: Developing Children's Early Phonological Awareness

Early Years Quality Improvement Team

Half day course

Tuesday, 1 December 2020, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course aims to show how young children can develop their phonological awareness through everyday nursery rhymes, tongue twisters and games.

It looks at how young children learn to listen, are able to distinguish the sounds around them, recognise the sounds in speech and accurately pick out the features within it.

Cost: £30 per delegate.

Promoting Independence and Self-regulation

Early Years Quality Improvement Team

Half day course

Tuesday, 16 March 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course will explore ways in which practitioners can encourage children to manage their own needs, including accessing resources independently, self-serving at mealtimes, managing hygiene and dress needs.

Research from the Education Endowment Foundation shows that children who are encouraged to be independent, confident and self-regulating, are those most likely to succeed throughout their education. Therefore we will explore what is meant by 'school readiness'. We will refer to the Leuven scales of involvement and engagement as a measure of how engrossed, motivated and how deeply children concentrate whilst at nursery, and will explore the High Scope approach to conflict resolution.

Cost: £30 per delegate.

Purposeful Play in Early Years Through Physical Activities

Early Years Quality Improvement Team

Half day course

Wednesday, 2 December 2020, 9.30am – 12.30pm

Wednesday, 23 June 2021, 9.30am – 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This course aims to raise awareness and understanding of how physical activity and outdoor exploration impacts on health, wellbeing and learning.

On this training practitioners will explore theoretical and practical strategies to plan indoor and outdoor learning environments to improve children's access to high quality physically active play.

Practitioners will learn about physical activity guidelines and how to promote the delivery of these in your setting and also at home.

Cost: £30 per delegate.

Supporting the Development of Babies

Early Years Quality Improvement Team

Half day course

Tuesday, 6 July 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course includes information and resources about how early development unfolds and what you can do to support young children's healthy growth and learning. The first three years of life are a period of incredible growth in all areas of a baby's development. A new-born's brain is about 25% of its approximate adult weight, but by age 3 it has grown dramatically producing billions of cells and hundreds of trillions of connections. Between birth and age 3, babies learn to give and receive love, to roll, crawl, stand, walk and run, to talk, joke, rhyme and sing. Each child develops at their own pace and in their own way.

Cost: £30 per delegate.

Tuning into Boys Interest

Early Years Quality Improvement Team

Half day course

Tuesday, 12 January 2021, 9.30am - 12.30pm

Venue: Linden Children's Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

Course overview

This course will explore why boys underachieve in every area of the EYFS and throughout their education. We will explore aspects of how boys respond to a predominantly female workforce, and consider how we can tune into boys' interests when we may find some of them challenging!

We will look at brain research and learning styles and consider how to best create an environment that is friendly to all children.

Cost: £30 per delegate

Understanding Children's Behaviour

Early Years Quality Improvement Team

Half day course

Tuesday, 1 December 2020, 9.30am - 12.30pm

Tuesday, 8 June 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

Course overview

This practical and highly interactive course shows participants how to use everyday activities and situations to develop children's social skills. Children learn about behaviour all the time. During a typical day there are endless opportunities for practitioners to support the development of children's social skills and support positive behaviour.

This course will support practitioners to understand behaviour as communication and means in which children show us what they need. We look at High Scope conflict Resolution to help children in their daily interaction.

Cost: £30 per delegate.

Working with Two Year Olds

Early Years Quality Improvement Team

Half day course

Thursday, 11 February 2021, 9.30am - 12.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners who are working with two year olds.

Course overview

This course aims to focus on improving quality in working with two year olds. It includes elements of self-evaluation, action planning and improvement strategies.

To promote an understanding of how two year olds develop, to enhance understanding of the appropriate environment and resources, to promote planned appropriate adult directed and child initiated experiences.

Cost: £30 per delegate.

Safeguarding and Child Protection

Early Years Designated Safeguarding Leads (DSL) Introduction

Early Years Quality Improvement Team

One day course

Thursday, 1 October 2020, 9.15am – 4.30pm

Thursday, 28 January 2021, 9.15am – 4.30pm

Tuesday, 25 May 2021, 9.15am – 4.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years Designated Safeguarding Leads (DSL) or Deputy DSL.
Those practitioners intending to become their settings DSL.

Course overview

This course looks at the role and responsibilities of the Designated Professionals Leads for Safeguarding (DSL) and provides in depth knowledge of safeguarding and child protection issues, including how to respond when the signs and symptoms of abuse are recognised or a disclosure is made.

It will cover relevant legislation and guidance and the role of Hackney Children's Social Care. Participants will consider what makes a setting safe and the procedures for dealing with allegations against staff. Participants will need to have completed an introduction to Safeguarding and Child Protection course.

Cost: This course is free for Hackney settings to attend.

Early Years Designated Safeguarding Leads (DSL) Refresher

Early Years Quality Improvement Team

Half day course

Wednesday, 18 November 2020, 9am - 1pm

Wednesday, 3 March 2021, 9am - 1pm

Wednesday, 5 May 2021, 9am - 1pm

Venue: The Tomlinson Centre

Who should attend?

Early Years Designated Safeguarding Leads (DSL) or Deputy DSL. It is recommended that this refresher training is done every two years.

Course overview

This course provides a refresher in terms of safeguarding and child protection for DSLs, including relevant legislation and guidance and the role of Hackney Children's Social Care.

Participants will revisit safe working practice, preparing for OFSTED and of the procedures for dealing with allegations against staff.

Cost: This course is free for Hackney settings to attend.

Introduction to Safeguarding and Child Protection for Early Years Practitioners

Early Years Quality Improvement Team

One day course

Thursday, 17 September 2020, 9.15am – 4.30pm

Thursday, 26 November 2020, 9.15am – 4.30pm

Tuesday, 12 January 2021, 9.15am – 4.30pm

Tuesday, 16 March 2021, 9.15am – 4.30pm

Thursday, 29 April 2021, 9.15am – 4.30pm

Tuesday, 29 June 2021, 9.15am – 4.30pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent and maintained settings with children aged 0-5 regardless of their role in the setting.

Course overview

This course looks at the safeguarding and child protection, relevant legislation, local and national guidance and the role of Hackney Children's Social Care. It will cover the role and responsibilities of all Early Years practitioners. It will consider the signs and indicators of abuse, what to do if there is a disclosure of abuse and how to respond.

Participants will consider what makes a setting safe and the procedures for dealing with allegations against staff.

Cost: £30 per delegate.

Investigating Allegations Against Members of Staff and Promoting Good Practice

Early Years Quality Improvement Team

Half day course

Wednesday, 9 December 2020, 9am – 1pm

Wednesday, 19 May 2021, 9am – 1pm

Venue: The Tomlinson Centre

Who should attend?

Managers, senior leaders, owners, trustees and management committee members who have responsibility for recruiting people to PVI settings.

Course overview

This course provides an overview of what an allegation is and the process that needs to be followed when an allegation is made against a member of staff. It also looks at what makes a setting safe and best practice to avoid allegations.

Cost: £30 per delegate.

Refresher Safeguarding and Child Protection Training for Early Years Practitioners

Early Years Quality Improvement Team

One day course

Wednesday, 21 October 2020, 9am – 1pm

Thursday, 4 February 2021, 9am – 1pm

Wednesday, 21 April 2021, 9am – 1pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners working in private, voluntary, independent and maintained settings with children aged 0-5, who have previously undertaken safeguarding and child protection training. It is recommended that this refresher training is done every two years.

Course overview

This course provides a refresher in terms of safeguarding and child protection, including relevant legislation and guidance and the role of Hackney Children's Social Care.

Participants will revisit safe working practice and the procedures for dealing with allegations.

Cost: £30 per delegate.

Special Educational Needs and Disabilities (SEND)

Core Training for SENCO's

Early Years Quality Improvement Team

Three half day course

Wednesday, 11 November 2020, 9am - 1pm

Wednesday, 10 March 2021, 9am - 1pm

Wednesday, 9 June 2021, 9am - 1pm

Venue: The Tomlinson Centre

Who should attend?

SENCOs in Hackney's private, voluntary and independent sector.

Course overview

This course enables all SENCO's to have a greater understanding of their role and responsibility.

These three half day sessions each cover different aspects of the SENCO's role. At the end of the three sessions SENCO's will have a greater understanding of how to manage and organise their work, how to identify children, make referrals and organise groups.

SENCO's will be expected to attend all three sessions, will be visited in their setting and will receive an information pack. SENCO's will be presented with a certificate at the end of the three sessions.

Cost: £90 per delegate

Makaton Level 1

Early Years Quality Improvement Team

One day course

Wednesday, 13 January 2021, 9.30am – 4.30pm

Thursday, 29 April 2021, 9.30am – 4.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years practitioners responsible for using and teaching Makaton.

Course overview

Makaton signing and symbols can be used to support a range of learners to develop their expression and understanding.

This nationally accredited one-day Level 1 course (replacing the first part of Makaton Foundation Workshop) provides a detailed introduction to Makaton's place in supporting communication as well as practical sign vocabulary and an introduction to using symbols. Videos show how Makaton can be introduced at home or in an education setting. To learn signs and symbols of the Makaton language programme (stages 1-2).

To understand how Makaton can be used to help pupils with communication difficulties to access learning and social interaction at school.

Cost: £75 per delegate.

Makaton Level 2

Early Years Quality Improvement Team

One day course

Wednesday, 26 May 2021, 9.30am – 4.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years practitioners responsible for using and teaching Makaton who have completed Level 1.

Course overview

This nationally accredited Level 2 Makaton course builds on the previous workshop to develop knowledge and understanding of both signs and symbols up to Core Vocabulary stage 4, and explores how to use them to support communication every day.

The course will increase participants' knowledge of AAC and multi-modal communication and there are opportunities to revise and practise signing in a fun and active way. Levels 1 and 2 together are equivalent to the two-day Makaton Foundation Workshop previously offered. To learn signs and symbols of the Makaton language programme (stages 3–4).

To enable staff to facilitate pupils with communication difficulties to access learning and social interaction at school using Makaton.

Cost: £75 per delegate.

Makaton Level 3

Early Years Quality Improvement Team

Two day course

Wednesday, 9 June and Wednesday, 16 June 2021, 9.30am - 4.30pm

Venue: The Tomlinson Centre

Who should attend?

Early Years Practitioners responsible for using and teaching Makaton who have completed Level 1 and 2.

Course overview

This enhancement workshop concentrates on improving and developing participants own signing and translation skills using signs and symbols.

Practical sessions look at users' needs in depth and the following aspects are explored: how to adapt communication to suit them, how to identify and create opportunities for the user to develop their communication skills and how they can participate more in their community using Makaton.

Cost: £123 per delegate.

Speech and Language Development: Ages and Stages and Identifying Children Who Need Help

Early Years Quality Improvement Team

One day course

Wednesday, 4 November 2020, 9.30am – 4pm

Venue: The Tomlinson Centre

Who Should Attend?

Practitioners and SENCOs working in the private, voluntary, independent and maintained settings with children aged 0-5.

Course overview

This course looks in some detail at early language development and how to identify children who may need additional help. Participants will learn how opportunities to develop communication for all children can be embedded into practice.

To confidently know and understand the stages of typical language development in Early Years, to be able to know what to look for when children may need additional help. To learn about ideas to develop all children's communication in the early years.

Cost: £30 per delegate.

Understanding and Supporting Children with Autism

Early Years Quality Improvement Team

One day course

Thursday, 6 May 2021, 9.30am – 4pm

Venue: The Tomlinson Centre

Who should attend?

Practitioners and SENCOs working in the private, voluntary, independent and maintained settings with children aged 0-5.

Course overview

This course run by the Speech and Language therapy team provides practical tips and strategies for supporting children with autism in the Early Years setting.

Participants will be helped to understand how a child with autism experiences the world. It will be informative as well as interactive with audio-visual clips, group discussions and case examples. A balance of information, reflection and practical ideas make this an invaluable course for practitioners to equip them to support children in their settings.

Cost: £30 per delegate.

Notes

Notes

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and affordable
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